

# VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

January 14, 2019

**PRESENT:** Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico

**ABSENT:** None

**ALSO PRESENT:** Attorney John Dowd, DPW Foreman Richard Saville, Superintendent John Shortsleeve, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Code Enforcement Officer Jim Lance, Fire Chief Matt Carner, Fire Department Chris Carner, and Clerk-Treasurer Padraic Ellis.

**PUBLIC:** 2

**CALL TO ORDER:** A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on January 14, 2019. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

## **APPROVAL OF MINUTES:**

- Trustee Martin moved, Trustee Giuliano seconded, motion carried to accept the minutes of the December 10, 2018 Regular Meeting.

**PUBLIC COMMENT:** Tad Johnston of Campbell Avenue, requested that late fees be waived from his December Water/Sewer/Refuse bill due to his check being stolen from the mail. Mr. Johnston provided information from his bank showing that the check had been cashed by a third party and not by the Village. Deputy Mayor Carner motioned, Trustee Giuliano seconded, motion carried to waive the late fees for Mr. Johnston's December water/sewer/refuse bill.

## **TRUSTEE REPORTS:**

- **Mayor Schmidt:** Mayor Schmidt reported that he attended the Eastern Rensselaer County Waste Management Association Meeting and that the association netted \$171.00 for the 2018 year. Mayor Schmidt reported that Hazardous Waste Day would be April 27<sup>th</sup>, 2019 at the DPW Garage. He will be receiving a list of accepted items from ERCSWMA and it will be listed in the next Castletonian. Residents interested in dropping off materials must register in advance with ERCSWMA.
- **Deputy Mayor Carner:** No additional comments.
- **Trustee Martin:** Trustee Martin reported that the next Fire House Consolidation meeting would be held on January 17<sup>th</sup>, 2019 at 7:00 pm at the Schodack Town Hall. Trustee Martin and Attorney Dowd reported that the Inter-Municipal Agreement was nearing finalization.

- **Trustee Pratico:** Trustee Pratico reported that Director Mocerine and Clerk-Treasurer Ellis have been working towards Castleton Kids separating from the Village. The timeline for this to occur is still May 31<sup>st</sup>, 2019. Trustee Pratico also reported that the grant for the new Fire Truck will remain valid even though Senator Marchione has left office.
- **Trustee Giuliano:** Trustee Giuliano reported that the previous Repair Café was a success, with 36 items being repaired, and that the next Café would be held on February 9<sup>th</sup>, 2019. Trustee Giuliano reported that Riverkeeper would be screening a film concerning river access at The Hill on January 22<sup>nd</sup>, 2019 from 5:00 pm to 8:00 pm. Trustee Giuliano stated that she would be applying for a grant to improve the Noyes Engine House and asked that the Board approve fees to pursue the grant. All Board Members agreed to this.

#### **REPORTS:**

1. **DPW Report:** No additional comments.
2. **Water & Wastewater Report:** No additional comments.
3. **Library Report:** Director Tacke reported that both circulation and attendance were up for the 2018 year. She reported that February 2<sup>nd</sup>, 2019 was Take Your Child to the Library Day and that a Red Cross Blood Drive would be held on February 16<sup>th</sup>, 2019.
4. **Building Inspector:** No additional comments.
5. **Fire Department Report:** Chief Carner reported that the only necessary to complete the Fire Truck Grant was to complete the W-9 form. Chief Carner reported that the paperwork had been completed for the Cancer Benefit Insurance Program.
6. **Code Enforcement Report:** Officer Lance was notified by Trustee Martin that debris had been thrown into the ravine behind 31 Green Avenue. He was also asked about the car with two flat tires on North Main Street. Officer Lance stated that the car was ticketed but there was little he could do based on current Village code. Officer Lance that the Village law concerning bulk pick-up should be clarified, as the wording was vague.
7. **Castleton Kids Report:** Absent.
8. **Clerk-Treasurer Report:** No additional comments.

Trustee Pratico moved, Trustee Martin seconded, motion to approve all departmental reports.

#### **BUSINESS:**

1. **Approval of Library Board Members:** Director Tacke put forth a list of four Library Board Members to be approved by the Village Board: Maria Marcucci (renewal), Mary Claire Aitken (renewal), Jillian Altenburg (new), and Shane Mitchum (new).

Trustee Pratico moved, Trustee Martin seconded, motion carried to approve Library Board Members

2. **Residential and Commercial Water Rate Increases:** Discussion of increases to commercial water rates was tabled until next Board meeting so that Superintendent Shortsleeve and Clerk-Treasurer Ellis could establish fair rate increases for both in-village and out-of-village commercial users.

3. Approval of LWRP Candidates: Mayor Schmidt put forth the following candidates for the Village appoints to the LWRP: Robert Schmidt, Suzanne Cecala, and Lissa D'Aquanni. Mayor Schmidt stated that the Town of Schodack had looked to appoint Sue Kisliky and Robert Mello, as well as Lucas Ashby, in February 2018 but he was unaware if these candidates were still interested. Mayor Schmidt will put forth a fourth Village appointment in the future.

Trustee Martin moved, Deputy Mayor Carner seconded, motion carried to accept the Village's appointments to the LWRP.

4. Resolution # 1 – Designation of Polling Places: The resolution designates the Village Hall as the official polling place from noon to 9:00 pm on March 19<sup>th</sup>, 2019.

Trustee Pratico moved, Mayor Schmidt seconded, motion carried to designate the official polling place and time.

5. Resolution # 2 – Designation of Elected Officials: Ted and Mary Lou Kulpa are designated as the official election inspectors at the compensation rate of \$80.00 per person.

Deputy Mayor Carner moved, Trustee Giuliano seconded, motion carried to accept the elect inspectors.

6. Resolution # 3 – Approval of Sale of Fire Department Vehicles: Two of the older fire vehicles will be put up for auction and sold to the highest bidder.

Deputy Mayor Carner moved, Mayor Schmidt seconded, motion carried to accept the sale of the Fire Department vehicles.

7. Resolution # 4 – Conversion of Street Lights to LED Lighting: National Grid will install LED lighting in Village street lights at the cost of \$ 1,536.54 for which the Village will receive an Energy Efficiency Incentive as well as annual usage savings.

Trustee Pratico moved, Mayor Schmidt seconded, motion carried to allow National Grid to install LED lighting in Village street lights.

8. Upcoming Training: Clerk-Treasurer Ellis notified the board that NYMIR would be holding Workplace Violence and Sexual Harassment Training for Village employees on February 11<sup>th</sup>, 2019 at 1:00 pm and 5:00 pm. Clerk-Treasurer Ellis will set up a training time for the Fire Department to coincide with their training nights.

9. **APPROPRIATIONS:** Deputy Mayor Carner moved, Trustee Martin seconded, motion to approve payment of the abstracts.

Abstract # 11 – Vouchers # 386 - # 459 in the amount of \$ 84,885.96

General Fund: \$ 43,635.67

Castleton Kids: \$ 4,361.87

Water Fund: \$ 5,407.34

Sewer Fund: \$ 31,481.08

**ONLINE BANKING TRANSFERS:** Trustee Pratico moved, Trustee Martin seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

**ADJOURNMENT:** At 8:58 pm, Trustee Martin moved, Deputy Mayor Carner seconded, motion carried to adjourn the meeting.

Respectfully Submitted,  
Padraic Ellis  
Village Clerk-Treasurer