

**VILLAGE OF CASTLETON-ON-HUDSON
BOARD OF TRUSTEES REGULAR MEETING**

April 9, 2018

PRESENT: Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico (arrived 7:10 pm)

ABSENT: None

ALSO PRESENT: Attorney Benjamin Hill, DPW Foreman Richard Saville, Superintendent John Shortsleeve, Fire Chief Matt Carner, Castleton Kids Director Scott Mocerine, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Clerk-Treasurer Padraic Ellis, and Deputy Clerk Janice Better.

PUBLIC: 2

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on April 9, 2018. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Trustee Pratico moved, Trustee Marin seconded, motion carried to accept the minutes of the March 12, 2018 Regular Meeting.
- Trustee Martin moved, Mayor Schmidt seconded, motion carried to accept the minutes of the March 26, 2018 Regular Meeting.

Deputy Mayor Carner moved, Trustee Martin seconded, motion carried to accept the minutes of the April 2, 2018 Organizational Meeting.

PUBLIC COMMENT: No Comment

TRUSTEE REPORTS:

- **Mayor Schmidt:** Mayor Schmidt reported that MS4/Safety Coordinator Norm Wiley has resigned from effective April 9, 2018 for personal reasons. Mr. Wiley stated that he would help the individual who takes over the position complete the MS4 Report, which is due May 31st. The Board suggested that the position be posted on the Village's Facebook Page as well as in the Advertiser. The Mayor also reported that the Main Street Association had dropped off the Main Street Mile signs at the Village Hall and that they were installed by the DPW. The Main Street Association needs to either gift the signs to the Village or provide liability insurance for the signs before the event.

- **Deputy Mayor Carner:** Deputy Mayor Carner reported that the Clerk-Treasurer was continuing to monitor the insurance and utility rates for the Village.
- **Trustee Martin:** Trustee Martin reported that there would be a Consolidation Meeting on April 10, 2018.
- **Trustee Pratico:** Trustee Pratico reported that she would be contacting the NYS Department of Transportation to send a formal request to the Commissioner for a traffic study and placement of crosswalks on Main Street.
- **Trustee Giuliano:** Trustee Giuliano reported that the deadline for the Castleonian was April 13, 2018 and that the next Repair Café would take place on April 14, 2018. She then reported that the Farmers' Market would take place every Friday between the beginning of June and the end of September. She also reported that the Town of Germantown had reached out regarding the proposed fencing that Amtrak would be putting up along the tracks that border the Hudson River. Public comment for the proposed fencing will close on May 1, 2018 and there is a proposed Riverfront Rally to take place on April 22, 2018 in municipalities affected by this along the river.

REPORTS:

1. **DPW Report:** DPW Foreman Saville presented the board with a bid for the new roller stating that Admar Construction Equipment & Supplies had come in at the lowest bid with \$14, 483.34. Trustee Pratico motioned, Mayor Schmidt seconded, motion carried to purchase the roller at the bid price. Mr. Saville also stated that Deputy Carner and the VFW were working to complete the Hometown Heroes banners before the Memorial Day Parade.
2. **Water & Wastewater Report:** Superintendent Shortsleeve that the Town of Schodack's engineering firm, Laberge, had reached out to him to see if the sewer system could handle the flow created by the Middle and High Schools, which he assured them it could.
3. **Library Report:** Librarian Director Melissa Tacke announced several upcoming programs at the Library. Please see the Library report for full details. Ms. Tacke provided information on their new hire for Library assistant, Dale LaGue.
4. **Code Enforcement:** Absent.
5. **Fire Department:** Fire Chief Carner stated that he was researching to see if buying or leasing air bottles would be the most cost effective choice for the Fire Department.
6. **Building Inspector:** Building Inspector Ziegler stated that he has still not received any confirmation of insurance or completion of the agreement from the Village to lease space for the construction of an access ramp into the proposed diner.
7. **Safety/MS4 Report:** Absent.
8. **Planning:** Absent.
9. **Zoning:** Absent.
10. **Castleton Kids:** Director Mocerine reported that opening day for Little League was on April, 21st.
11. **Clerk-Treasurer Report:** No report.

Deputy Mayor Carner moved, Trustee Pratico seconded, motion carried to approve all departmental reports.

BUSINESS:

1. **Library Board Appointment:** Trustee Giuliano moved, Trustee Marin seconded, motion carried Appoint Jacquelin Griffin to the Library Board for the term of January 1, 2018 to December 31, 2020.
2. **Department of Labor Employment Information:** The Board approved voluntary participation in the US Department of Labor Bureau of Statistics Employment Survey for 2018 – 2019, as presented by the Clerk-Treasurer.
3. **Budget Workshop:** The Clerk-Treasurer supplied the Board with a recent e-mail from NYCOM stating that the Village would need to supply Cancer Disability Coverage to Volunteer Firefighters as of January 1, 2019. The Clerk-Treasurer stated that there should be enough money in the Fire Department Budget for the Cancer Disability Coverage. Trustee Martin motioned, Deputy Mayor Carner seconded, motion carried to post notice of public hearing for the tentative budget for 2018-2019.
4. **APPROPRIATIONS:** Deputy Mayor Carner moved, Trustee Martin seconded, motion carried to approve payment of the abstracts.
 - Abstract # 22 - Vouchers- # 614 - # 653 in the amount of \$ 27,393.74.
 - General Fund: \$ 15,005.74
 - Castleton Kids: \$ 134.70
 - Water Fund: \$ 1,703.37
 - Sewer Fund: \$ 10,549.93

ONLINE BANKING TRANSFERS: Mayor Schmidt moved, Trustee Pratico seconded, motion carried to approve the online banking transfers according to the schedule presented to the Board.

EXECUTIVE SESSION: At 8:29 pm, Trustee Pratico moved, Trustee Giuliano seconded, motion carried to move into Executive Sessions to discuss personnel issues. Motion carried. At 8:55 pm, Trustee Giuliano moved, Trustee Martin seconded, motion carried to exit Executive Session.

BUSINESS:

Annual Rate Increase: Trustee Giuliano motioned, Deputy Mayor Carner seconded, motion carried to approve the annual rate increase to \$ 8,000.00 for James Lance for the position of Code Enforcement Officer.

ADJOURNMENT: At 9:00 pm, Mayor Schmidt moved, Trustee Martin seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer