

# DRAFT

## VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

February 27, 2023

**PRESENT:** Mayor Joe Keegan, Trustee/Deputy Mayor Jenifer Pratico, Trustee Sharon Martin, and Trustee Lissa D'Aquanni

**ABSENT:** Trustee Erik Samarija

**ALSO PRESENT:** Attorney Steven Wilson, Sewer Foreman Kenneth Meyer, Library Director Melissa Tacke, and Clerk-Treasurer Padraic Ellis.

**PUBLIC:** 4 (in person), 6 (via Zoom)

**CALL TO ORDER:** A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on February 27, 2023. The meeting was called to order at 7:00 pm by Mayor Keegan with the Pledge of Allegiance.

### **APPROVAL OF MINUTES:**

- Deputy Mayor Pratico moved, Mayor Keegan seconded, motion carried to accept the February 13, 2023 minutes, with edits.

**PUBLIC COMMENT:** Mayor Keegan moved, Trustee Martin seconded, motion carried to open public comment. Joe Scandurra, of Green Avenue, reported that he is building a new house on his property. He stated that he had lines installed in 2009 for another property that was built and a fountain. Mr. Scandurra paid the sewer connection charge to the Village but would like the Village to waive the \$2,500.00 water capacity charge as the lines were installed prior to the Village issuing those charges. Trustee D'Aquanni moved, Trustee Martin seconded, motion carried to waive the water capacity charge for the Mr. Scandurra's new house that is being built as the water lines are grandfathered in from before the charges were set. Frank Durkin, of Green Avenue, stated that he is being charged water/sewer/refuse charges for a house that he has not yet completed and is asking that the Village credit him for those charges. The Board stated that all properties connected to the water and sewer lines are charged in the Village but will credit the property for the past three paid quarters. Trustee Martin moved, Trustee D'Aquanni seconded, motion carried to credit Mr. Durkin for refuse charges only for the past three quarters and to revisit the matter before the June billing cycle if the building is still not complete. Mayor Keegan moved, Trustee Martin seconded, motion carried to close public comment.

### **BUSINESS:**

**1. New York Inventory Library Update:** Director Tacke stated that the Board agreed to the digitalization of historic media in December 2021 and that the project was currently in progress. The Board decided that the first group of documents to be digitized should be the Village Charter and pictures related to the Noyes engine house.

**2. Local Waterfront Revitalization Plan Length of Term:** Trustee D'Aquanni moved, Deputy Mayor Pratico seconded, motion carried for term of service for all new and existing

members of the LWRP committee to serve a four-year term starting the 1<sup>st</sup> of January of the year that they were approved.

**3. Letter to Residents in the Historic District:** Carol Stockman, of the Planning Board, drafted a letter to be mailed to residents that live in the Village's Historic District informing them of what modifications to their property need to be brought in front of the Planning Board. The Board of Trustees will table the letter until a more extensive list of reasons to come before the Planning Board is drafted.

**4. Delaware Engineering Project Expenses:** Delaware Engineering reported that they incurred additional fees for project management at the wastewater treatment plant due to project delays and supply chain issues. Mayor Keegan moved, Deputy Mayor Pratico seconded, the Village agreed to pay half of the costs (\$30,000.00) of the additional fees through the WWTP bond provide Delaware creates a letter stating that the issues is over following the initial payment.

**5. Resolution 5 – Appointment of Election Inspector:** Mayor Keegan moved, Trustee Martin seconded, motion carried to appoint James Gibbons as an additional inspector for the March 21, 2023 election at the cost of \$175.00.

**6. Budget Transfer – Parking Lot Paving:** DPW Foreman Lebrecht is requesting that funds be transferred from the Sidewalk fund and Community Beautification fund into the Off-Street Paving fund to pave the Village parking lot next to the Poke Jar. Deputy Mayor Pratico moved, Mayor Keegan seconded, motion carried to transfer the funds for parking lot paving. Clerk-Treasurer Ellis will write up the transfer before the next Board meeting.

**10. River Access Update:** The Board stated that Trustee D'Aquanni and Trustee Samarija hold a committee meeting regarding river access in the annex at Village Hall on Saturday, March 4<sup>th</sup>.

**10. APPROPRIATIONS:** Deputy Mayor Pratico moved, Trustee Martin seconded, motion carried to approve payment of the abstracts.

Abstract # 13 – Voucher # 462 in the amount of \$5997.50

General Fund: \$3,312.95

Water Fund: \$2,662.16

Sewer Fund: \$22.39

**PUBLIC COMMENT:** Deputy Mayor Pratico moved, Trustee D'Aquanni seconded, motion carried to open public comment. Suzanne Cecala, of the Castleton-on-Hudson Main Street Association, was disappointed that COHSMA was not mentioned in the Castletonian for its assistance with the NY Forward grant. Carol Stockman, of the Planning Board, stated that the audio had cut out while the Board was discussing the Delaware Engineering Project Expenses. The Board gave a synopsis of what was discussed and decided. Joe Scandurra, of Green Avenue, stated that he has a dying tree that he believes is on Village property and would like taken down. Clerk-Treasurer Ellis will check with DPW and the tree committee to see if the tree is on Village property. Mayor Keegan moved, Trustee D'Aquanni seconded, motion carried to close public comment.

**EXECUTIVE SESSION:** At 8:11 pm, Mayor Keegan moved, Deputy Mayor Pratico seconded, motion carried to enter executive session. At 8:37 pm, Mayor Keegan moved, Trustee Martin seconded, motion carried to exit executive session.

**ADJOURNMENT:** At 8:40 pm, Mayor Keegan moved, Trustee D'Aquanni seconded, motion carried to adjourn the meeting.

Respectfully Submitted,  
Padraic Ellis  
Village Clerk-Treasurer