

**VILLAGE OF CASTLETON-ON-HUDSON
BOARD OF TRUSTEES ORGANIZATIONAL MEETING**

April 5, 2021

PRESENT: Mayor Joe Keegan, Trustee Sharon Martin (arrived 7:10 pm), Trustee Jenifer Pratico, Trustee Erik Samarija, Trustee Lissa D'Aquanni (all via Zoom video conference)

ABSENT: None.

ALSO PRESENT: Clerk-Treasurer Padraic Ellis (via Zoom video conference)

PUBLIC: 1

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on April 5, 2021. The meeting was called to order at 7:05 pm by Mayor Keegan with the Pledge of Allegiance. This meeting will be posted to the Village website in accordance with the Village's best efforts to comply with New York State Open Meeting Law and Executive Order 202.1.

OATH OF OFFICE:

Clerk-Treasurer Ellis conducted the oath of office for Trustee D'Aquanni. Trustee Samarija and Martin were sworn in in prior at Village Hall.

ADDRESS FROM MAYOR:

Mayor Keegan thanked Mariane Carner for her service to the Village Board of Trustees and welcomed her to continue to attend board meetings. Mayor Keegan appointed Trustee Pratico to the position of Deputy Mayor. Mayor Keegan reviewed and updated board appointments as follows:

Mayor Keegan: Village Hall Personnel and Department of Public Works

Deputy Mayor Pratico: Castleton Fire Department and Cemetery Association

Trustee Martin: Water Department and Sewer Department

Trustee D'Aquanni: Grants, Social Media and Castleton Public Library

Trustee Samarija: Castleton-on-Hudson Main Street Association and Eastern Rensselaer County Solid Waste Management Authority

Mayor Keegan reported that he is continuing to look into community solar programs for the Village and that he is working with Code Enforcement Officer Lance to streamline the digital reports for code enforcement.

PUBLIC COMMENT: Mayor Keegan moved, Trustee Martin seconded, motion carried to open public comment.

BUSINESS:

1. Resolution # 5 – Rules of Procedure: Mayor Keegan moved, Trustee Martin seconded, motion carried to adopt the rules of procedure for Village board meetings.

2. **Resolution # 6 – Advance Approval of Claims:** Mayor Keegan moved, Trustee Martin seconded, motion carried to adopt the advance approval of postage and utility billing.
3. **Resolution # 7 – Attendance at Schools and Conferences:** Mayor Keegan moved, Trustee D'Aquanni seconded, motion carried to adopt permission for Village employees to attend schools and conferences.
4. **Resolution # 8 – Designated Depositories:** Mayor Keegan moved, Deputy Mayor Pratico seconded, motion carried to accept Community Bank and NYCLASS as designated depositories for the Village.
5. **Resolution # 9 – Mileage Allowance:** Mayor Keegan moved, Trustee Martin seconded, motion carried to adopt 56 cents per mile as the mileage allowance.
6. **Resolution # 10 – Standard Work Day for Employees:** Mayor Keegan moved, Trustee D'Aquanni seconded, motion carried to adopt the hours of the standard work day for village employees.
7. **Waste Water Treatment Plant National Grid Connection Fee:** Mayor Keegan moved, Deputy Mayor Pratico seconded, motion carried to pay for the electrical connection to the Waste Water Treatment Plant in advance and then file for reimbursement through EFC.

PUBLIC COMMENT: Mayor Keegan moved, Trustee Martin seconded, motion carried to close public comment.

ADJOURNMENT: At 7:53 pm, Mayor Keegan moved, Trustee Martin seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer