

VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

December 8, 2014

PRESENT: Mayor Joseph Keegan, Deputy/Mayor Marianne Carner, Trustee Sharon Martin, Trustee Jenifer Pratico, Trustee Amy Ryan (Arriving at 7:30)

ABSENT: None

ALSO PRESENT: Attorney Craig Crist (arriving at 7:55PM), Clerk-Treasurer Pam Smith, Superintendent John Shortsleeve, Safety & MS4 Coordinator Norm Wiley, From Delaware Engineering Tad Johnston, Castleton Kids Board President Kevin Anderson, CFD Chief Matt Carner, Building Inspector Gary Ziegler, ERCSWMA representative Greg Gersch.

GENERAL PUBLIC: 4

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on December 8, 2014. The meeting was called to order at 7:00 PM by Mayor Keegan with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Trustee Pratico moved, Trustee Martin seconded, motion carried to accept the minutes of the November 10, 2014 Regular Meeting
- Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the minutes of the December 1, 2014 Special Meeting

PUBLIC COMMENT: Resident Marjorie Hotaling commented on how nice the library looks after the renovation.

REPORTS:

1. **DPW Report:** Trustee Carner moved, Trustee Martin seconded, motion carried to accept the DPW Report.
2. **Water & Wastewater Report:** Trustee Martin moved, Trustee Carner seconded, motion carried to accept the Water & Wastewater Report.
3. **Castleton Kids:** Trustee Martin moved, Trustee Pratico seconded, motion carried to accept the Castleton Kids Report.
4. **Library Report:** No Library Report
5. **Code Enforcement:** Mayor Keegan moved, Trustee Martin seconded, motion carried to accept the Code Enforcement Report.
6. **Fire Department:** No Report
7. **Building Inspector:** Trustee Pratico moved, Trustee Martin seconded, motion carried to accept the Building Inspector Report. Building Inspector Ziegler asked to attend the 2015 Building Official's Conference in March in Lake Placid at a cost of \$260 and \$105 per night for lodging. Trustee Carner moved, Trustee Martin seconded, motion carried authorizing Building Inspector Ziegler to attend the conference.
8. **LDC:** Mayor Keegan moved, Trustee Carner seconded, motion carried to accept the LDC Monthly Report.

9. **Safety/MS4 Report:** Trustee Carner moved, Mayor Keegan seconded, motion carried to accept the Safety/MS4 Report.
10. **Treasurer Report:** Mayor Keegan, Trustee Pratico seconded, motion carried to accept the Treasurer's Report.

BUSINESS:

1. **Water Tower:** Brock Juursola of Delaware Engineering reported he responded by letter to suggested changes made by Attorney Crist for the Village's contract with Delaware Engineering. Trustee Martin asked about the dumping of the excavated rock, it is usually left up to the contractor, we may add an addendum to include where they will dump the excavated rock. A suggested calendar of dates for the bids: Advertise for 30 days, starting on 1/2/15 through 2/1/15, receive and open bids on 2/2/15 at 2pm, award bids at our 2/9/15 meeting. Mayor Keegan moved, Trustee Ryan seconded, motion carried authorizing the letting of bids of the water tank subject to the review and approval of the attorney for Village.
2. **Gas Easement:** Attorney Crist reported that Bryan, owner of the Hamilton Printing property is on his way back to the area and is will sign the easement.
3. **45 South Main Street – Dangerous Building:** Inspector Ziegler reported there is no update but would like Attorney Crist to send a letter to the bank to help spur them on to get the demolition done.
4. **Surplus Property Letter to George Street Residents:** Clerk-Treasurer Smith submitted a letter for approval by the board, to be sent out to the residents of 3 and 5 Hudson Street.
5. **Sale of Village Property to Fire Company:** Fire Chief Carner is to get the name of person who did survey to get a survey description.
6. **Recyclables with ICS:** Attorney Crist submitted a draft of a letter to send to ICS Attorney Darling. Board is OK with wording of letter.
7. **Leaf Recycling-Bee Hollow Farm:** Mayor Keegan and DPW Foreman had met with owners of Bee Hollow Farm, they are looking for leaves to compost. The Village will give the farm half of the leaves collected. We will ask Attorney Crist about an agreement so that we will not be liable if there is anything that goes wrong because of the leaves we gave them.
8. **Emergency Plan for Power Outage:** Mayor Keegan reported that in the event of a power outage the residents can call the Rensselaer County dispatch center to see if a warming station has been activated at either the Castleton Ambulance Garage, or at the Castleton Fire Station.
9. **Quarter 2 Financials:** Clerk-Treasurer Smith reported that all funds are doing well, the NYS retirement contribution amounts were different than what was projected for the General, Sewer, and Water funds. For the General and Water funds, budget transfers will need to be made.
10. **Resolution # 49 – Establishing Village Election Day as March 18, 2015:** Trustee Carner moved, Mayor Keegan seconded, motion

RESOLUTION NUMBER # 49 OF THE YEAR 2014 OF THE VILLAGE BOARD OF THE VILLAGE OF CASTLETON-ON-HUDSON ESTABLISHING VILLAGE ELECTION DAY AS MARCH 18, 2015

WHEREAS, Village elections are usually held on the third Tuesday of March;

WHEREAS, when the third Tuesday of March falls on March 17th – St. Patrick's day – the Village board of trustees must adopt a resolution providing that the election will be held on March 18th;

WHEREAS, the third Tuesday of March, 2015 is March 17th – St. Patrick's Day;

NOW, THEREFORE BE IT RESOLVED: *the Village election is to be held on March 18, 2015 with two terms to be filled. Trustee for the term of Amy Ryan for a term of Two Years, Trustee for the term of Sharon Martin for a term of Two Years.*
11. **Resolution # 50 – Verizon Easement over Easement:** Mayor Keegan moved, Trustee Ryan seconded, motion carried for:

RESOLUTION NUMBER # 50 OF THE YEAR 2014 OF THE VILLAGE BOARD OF THE VILLAGE OF CASTLETON-ON-HUDSON EASEMENT OVER ANOTHER EASEMENT AGREEMENT WITH VERIZON

WHEREAS, the Village is desirous of effectuating the connection of the Village Treatment Plant to nearby natural gas lines;

WHEREAS, in order to connect same the Village needs to obtain the consent and agreement of Verizon;

NOW THEREFORE BE IN RESOLVED that the Village hereby authorizes the entry into an agreement with Verizon to allow the placement of the Village's proposed gas line in the same area as the Verizon easement.

TRUSTEE REPORTS:

- **Trustee Carner:** Nothing to Report
- **Trustee Ryan:** Nothing to Report
- **Trustee Martin:** Nothing to Report
- **Trustee Pratico:** Nothing to Report
- **Mayor Keegan:** Reported that on December 10 the state will announce the winners of the CFA grants. The Village, with the assistance of Barton & Loguidice submitted a grant application to study the Inflow & Infiltration of the Wastewater plant. Castleton Paperboard LLC also submitted an application for grant money.

PUBLIC COMMENT:

- Resident commented that they were glad the Village is being proactive in getting a solar panel policy in place.

APPROPRIATIONS: Trustee Carner moved, Trustee Pratico seconded, motion carried authorizing the following bills to be paid:

1. Abstract # 12 vouchers #341 - #345 in the amount of \$4,239.33
 - a. General Fund - \$977.12
 - b. Water Fund - \$1,239.79
 - c. Sewer Fund - \$2022.42

2. Abstract # 13 vouchers #346 - #405 in the amount of \$135,254.89
 - a. General Fund - \$43,831.78
 - b. Castleton Kids Fund - \$18,608.18
 - c. Water Fund - \$34,510.75
 - d. Sewer Fund - \$27,469.78
 - e. Library - \$10,834.40

ONLINE BANKING TRANSFERS: Trustee Pratico moved, Trustee Ryan seconded, motion carried authorizing Clerk-Treasurer Smith to transfer funds according to the schedule presented to the board.

ADJOURNMENT: At 9:10 pm, Mayor Keegan moved, Trustee Ryan seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Pamela Smith
Village Clerk-Treasurer



