

**VILLAGE OF CASTLETON-ON-HUDSON
BOARD OF TRUSTEES REGULAR MEETING**

October 14, 2014

PRESENT: Mayor Joseph Keegan, Deputy/Mayor Marianne Carner, Trustee Sharon Martin, Trustee Jenifer Pratico, Trustee Amy Ryan

ABSENT: None

ALSO PRESENT: Attorney Craig Crist (arriving at 7:20PM), Clerk-Treasurer Pam Smith, Superintendent John Shortsleeve, Safety & MS4 Coordinator Norm Wiley, From Delaware Engineering Tad Johnston, Building Inspector Gary Ziegler, Castleton Kids Director Scott Mocerine, Castleton Kids Board Treasurer Chris Nebral, Library Board Trustee Ryan Mullahy, Attorney Bryan Goldberger (arriving at 8:15)

GENERAL PUBLIC: 3

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on October 14, 2014. The meeting was called to order at 7:00 PM by Mayor Keegan with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Mayor Keegan moved, Trustee Martin seconded, motion carried to accept the minutes of the September 8, 2014 Regular Meeting

PUBLIC COMMENT: No public comments.

REPORTS:

1. **DPW Report:** Mayor Keegan moved, Trustee Ryan seconded, motion carried to accept the DPW Report.
2. **Water & Wastewater Report:** Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the Water & Wastewater Report. Superintendent Shortsleeve reported that Eddie's Auto is going to move the water meter from the house on the property to the garage. The board approved the change, and they will switch to a commercial rate when it is finished.
3. **Castleton Kids:** Trustee Ryan moved, Trustee Martin seconded, motion carried to accept the Castleton Kids Report.
4. **Library Report:** The library will hold an open mic night in an upstairs meeting room on Tuesday evening, October 21. Mayor Keegan moved, Trustee Ryan seconded, motion carried to authorize the library to use an upstairs room
5. **Code Enforcement:** Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the Code Enforcement Report.
6. **Fire Department:** No Report.
7. **Building Inspector:** Trustee Carner moved, Trustee Pratico seconded, motion carried to accept the Building Inspector report. Building Inspector Ziegler presented a copy of the new building permit to replace the existing Building and Zoning Permit. Mayor Keegan moved, Trustee Carner seconded, motion carried to approve the use of the new permit.

8. **LDC:** Trustee Carner moved, Mayor Keegan seconded, motion carried to accept the LDC Monthly Report. Attorney Crist reported that Bankruptcy Attorney Phil Danaher is looking into the Laura Lee Ross Bankruptcy regarding The Mill at Muitzeskill.
9. **Safety/MS4 Report:** Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the Safety/MS4 Report.
10. **Treasurer Report:** Mayor Keegan moved, Trustee Martin seconded, motion carried to accept the Treasurer's Report.

BUSINESS:

1. **Frank Durkin – Sewer Lateral:** Mr. Durkin lives on Haber Way and he is asking the Village for to help fix his sewer lateral. He has had the line blown out and pictures taken, the pipe is shown as disconnected with roots growing through the pipe in the section under Green Avenue that is not on his property. It was thought that the construction of Green Avenue may have disturbed the pipe. Mayor Keegan moved, Trustee Martin seconded, motion carried to have the Village fix the pipe.
2. **Out of Village Water Shut Off:** Clerk-Treasurer Smith reported all residents on the following water shut off list had paid their bills on time and we did not need to shut off any water.

BUTLER, GREGORY	1416 Thickett Road
DOWLING, MARY	889 Hickory Drive
FORBES, MARK & MARJOR	114 Seaman Avenue
HOUGHTALING, SCOTT	1177 Simons Road
MARSHALL, RYAN & AMY	1480 S. Schodack Drive
WALKER, ANDREA	1165 Maple Hill Road
3. **Water Tower:** Attorney Crist reported he had met with Mayor Keegan, and Trustee Pratico, he will reach out to Brock Juusola from Delaware Engineering to modify the draft contract.
4. **Gas Easement:** Attorney Crist reported that the National Grid natural gas line needs to cross a Verizon line, as such we need permission from Verizon to lay the natural gas line. Trustee Pratico moved, Trustee Carner seconded, motion carried for:

RESOLUTION NUMBER # 44 OF THE YEAR 2014 OF THE VILLAGE BOARD OF THE VILLAGE OF CASTLETON-ON-HUDSON AUTHORIZING MAYOR TO EXECUTE AGREEMENT WITH VERIZON ALLOWING PLACEMENT OF PROPOSED NATURAL GAS LINE

WHEREAS, the Village is desirous to lay its proposed natural gas line in a portion of the same location as the Verizon/NY Telephone/AT&T line is located;

NOW THEREFORE BE IT RESOLVED that the Village Board authorizes the mayor to sign an agreement with Verizon/NY Telephone/AT&T allowing the placement of the Village's proposed natural gas line.
5. **Surplus Property Letter to George Street Residents:** Due to the interest of Mrs. Theresa Czapyry of 5 Hudson Street in buying a part of the dead end of George Street, and the board's decision to split the parcel down the middle and offer each resident half of the parcel, The following letter will be sent to Mrs. Deborah Filkins of 3 Hudson Street. *The Village of Castleton-on-Hudson is gauging interest in residents purchasing surplus Village property located at the end of George Street which the Village is planning on splitting evenly down the middle. We are giving this opportunity to you, the resident of 3 Hudson Street to purchase for the purpose you choose, i.e. driveway, yard, etc. Please advise the Village of your interest. Sincerely, Pam Smith Clerk-Treasurer, Village of Castleton-on-Hudson*
6. **45 South Main Street – Dangerous Building:** Inspector Ziegler reported that the bank has requested bids for demolition.

7. **Code Book Update:** Clerk-Treasurer Smith included packets containing the editorial analysis for Chapter 22-Emergency Management, Chapter 57-Records, Chapter 110-Curfew, and Chapter 171 Solid Waste for review by the board and discussed at next month's board meeting.
8. **Medicare Plan:** Clerk-Treasurer Smith reported that retiree William Taylor was asking if a different Medicare plan could be chosen for him as the dental plan on the current plan covers only \$100. Clerk-Treasurer Smith will forward the Cost analysis of the different plans to the board for review.
9. **Motion of Authorize Mayor to Execute All Water Agreements:** Trustee Martin moved, Trustee Pratico seconded, motion carried for:
RESOLUTION NUMBER # 45 OF THE YEAR 2014 OF THE VILLAGE BOARD OF THE VILLAGE OF CASTLETON-ON-HUDSON AUTHORIZING MAYOR TO EXECUTE ALL WATER AGREEMENTS.
WHEREAS, the Village is desirous of allowing out of village residents to connect to the Village water supply;
WHEREAS, in order to connect same the Village needs to obtain a signed agreement between the Village and the property owner outlining the Village's water rules and regulations;
WHEREAS, the agreement having been recently reviewed and updated, and is now called the Residential Water Supply Agreement;
NOW THEREFORE BE IT RESOLVED that the Village Board hereby authorizes the mayor to execute all Residential Water Supply Agreements.
10. **Motion to Authorize and Ratify Letter of Service to Barbera Homes:** Mayor Keegan moved, Trustee Pratico seconded, motion carried authorizing the letter of service to Barbera Homes to be sent by Attorney Crist to Barbera Homes regarding available water permits in Castleridge Development.
11. **Motion to Authorize and ratify Mayor to sign Library Residence in Village Hall Letter:** Trustee Ryan moved, Trustee Martin seconded, motion carried authorizing the mayor to sign a letter establishing the Library will be housed in the Village Hall for at least ten years. This was needed as part of a grant application Library Director Peker was filling out.
12. **Resolution calling for Public Hearing on proposed local law for no parking on Seaman Avenue:** Trustee Carner moved, Trustee Pratico seconded, motion carried for
RESOLUTION NUMBER # 46 OF THE YEAR 2014 OF THE VILLAGE BOARD OF THE VILLAGE OF CASTLETON-ON-HUDSON CALLING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW REGULATING PARKING ON SEAMAN AVENUE
WHEREAS, the Village Board has the authority to enact local laws and amend local laws and for the purpose of promoting the health, safety or general welfare of the Village of Castleton and for the protection and enhancement of its physical environment, including the regulation of parking within the Village;
WHEREAS, the Village Board has reviewed a proposed local law regulating parking on Seaman Avenue;
NOW THEREFORE BE IT RESOLVED that the Village Board hereby resolves to call for a public hearing on said proposed law to be held on November 10, 2014 at 7:00 p.m. at Village Hall, 85 South Main Street, Castleton, New York.
13. **Approval of Additional Library Renovation Expenditure-(Electric & Wainscot):** Trustee Carner moved, Trustee Ryan seconded, motion carried to approve the following expenses resulting from the library renovation in the Village Hall: \$5000 to prepare the exposed brick wall, put up wainscot, and trim windows; and \$2000 to bring ceiling wiring up to code, install emergency lighting, and put in some additional outlets. Money to come from a NYCLASS account holding funds for Village Hall.
14. **Approval of No Building Permit Fee for Library and Mountain View Cemetery:** Mayor Keegan moved, Trustee Carner seconded, motion carried approving no building permit fees be

charged to the library and to Mountain View Cemetery at the request of Building Inspector Ziegler. The library is to be renovated and the construction is being done on the vault in the cemetery.

15. **New Library Trustee – Nathan Hans:** Trustee Carner moved, Trustee Ryan seconded, motion carried accepting Nathan Hans as a library board trustee at the request of Library Board President Olivia Karis-Nix.
16. **Motion to Authorize Clerk to use RPS System:** Mayor Keegan moved, Trustee Pratico seconded, motion carried authorizing Clerk-Treasurer Smith be authorized to have access to the Rensselaer County RPS system. Clerk-Treasurer Smith expressed an interest in getting access to the Rensselaer County RPS system to be able to view property information. The username assigned to the Village had not been used in 5 years. Rensselaer County Director of Tax Services Frank Curtis advised she should get board approval before a username can be established.
17. **Flu Clinic:** Rite Aid approached the Village about offering a flu shot clinic for its employees and for the public, Clerk-Treasurer Smith set up October 28th from 5 to 7 PM in Village Hall for the clinic.
18. **Facebook Page:** Trustee Martin moved, Trustee Pratico Seconded, motion carried to approve the establishment of a Facebook page for the Village. Clerk-Treasurer Smith feels the page would be a good source to disseminate information to the residents.

TRUSTEE REPORTS:

- **Trustee Carner:** Nothing to report
- **Trustee Ryan:** Nothing to Report
- **Trustee Martin:** Nothing to Report
- **Trustee Pratico:** Nothing to Report
- **Mayor Keegan:** Reported that the new National Grid transformer built on Main Street to replace the transfer station on Seaman Avenue is a monstrosity and he is talking to National Grid to discuss its placement elsewhere. He also reported the Stewarts shop located at 1 South Main Street is due to close on October 26. He has had discussions with Stewarts trying to keep it open, but they have not changed their minds.

PUBLIC COMMENT:

- Resident Marge Hotaling commented she thought the flu shot clinic was a good idea as a local doctor's office has run out of flu shots.

APPROPRIATIONS: Trustee Carner moved, Trustee Ryan seconded, motion carried authorizing the following bills to be paid:

1. Abstract # 8 vouchers #206 - #213 in the amount of \$4,985.82
 - a. General Fund - \$1,222.03
 - b. Water Fund - \$1,122.16
 - c. Sewer Fund - \$2,641.63
2. Abstract # 9 vouchers #214 - #277 in the amount of \$96,014.03
 - a. General Fund - \$70,558.33
 - b. Castleton Kids Fund - \$5,648.59
 - c. Water Fund - \$7,547.42
 - d. Sewer Fund - \$7,013.78
 - e. Capital Fund - \$4,524.19
 - f. TA-Library - \$721.72

ONLINE BANKING TRANSFERS: Mayor Keegan moved, Trustee Carner seconded, motion carried authorizing Clerk-Treasurer Smith to transfer funds according to the schedule presented to the board.

EXECUTIVE SESSION: At 8:30 pm Trustee Carner moved, Trustee Pratico seconded, motion carried to enter Executive Session for Attorney Client Communication. At 9:40 pm Trustee Carner moved, Trustee Pratico seconded, motion carried to come out of executive session.

ADJOURNMENT: At 9:42 pm, Trustee Carner moved, Trustee Martin seconded, motion carried to adjourn the meeting.

Respectfully Submitted,

Pamela Smith
Village Clerk-Treasurer

Pamela Smith
11/7/14

