

VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

May 12, 2014

PRESENT: Mayor Joseph Keegan, Trustee/Deputy Mayor Marianne Carner, Trustee Jenifer Pratico, Trustee Amy Ryan, Trustee Sharon Martin, Attorney Crist (absent)

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on May 12, 2014. The meeting was called to order at 7:05 PM by Mayor Keegan with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Mayor Keegan moved, Trustee Ryan seconded, motion carried to accept the minutes of the April 14, 2014 Regular Meeting with amendments.
- Trustee Carner moved, Trustee Ryan seconded, motion carried to accept the minutes of the April 21, 2014 Public Hearing.
- Trustee Ryan moved, Trustee Carner seconded, motion carried to accept the minutes of the April 21, 2014 Special Meeting.
- Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the minutes of the April 30, 2014 Public Hearing.
- Trustee Carner moved, Trustee Ryan seconded, motion carried to accept the minutes of the April 30, 2014 Special Meeting.

PRESENTATION OF LIBRARY RENOVATION: Brad Kingsford from Creative Library Concepts Interior Design Firm displayed samples of interior colors and materials chosen for the library renovation.

AMY PEKER:

- Library Board President Olivia Karis-Nix presented an application for a new library board trustee, Ryan Mullahy. Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept Mr. Mullahy as a new trustee for a three year term.
- Library Director Amy Peker presented a plan for the library to use the recently vacated justice court room.

PUBLIC COMMENT: There were no public comments

REPORTS:

1. **DPW Report:** Mayor Keegan moved, Trustee Ryan seconded, motion carried to accept the DPW Report.
2. **Water & Wastewater Report:** Trustee Carner moved, Trustee Pratico seconded, motion carried to accept the Water & Wastewater Report.
3. **Castleton Kids:** Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the Castleton Kids Report. Mayor Keegan wished to state in the minutes that a New York State Child Care Inspection was done and no violations were found. Trustee Ryan moved, Trustee Pratico seconded, motion carried to accept the employment application of recreation assistant Jessica Hernandez.
4. **Code Enforcement:** Mayor Keegan moved, Trustee Carner seconded, motion carried to accept the Code Enforcement Report.

5. **Fire Department:** Fire Chief Matt Carner reported a gauge was replaced on 6-6, and breakaway vests were purchased. LOSAP program papers need the Mayor Keegan's signature. There will be a Fire Safety Awareness night and fire drill on June 3rd. The company will fix the potholes on the blacktop where the new water line is along the property line of resident Brenda Gray.
6. **Building Inspector:** Trustee Carner moved, Trustee Ryan seconded, motion carried to accept the Building Inspector report.
7. **LDC:** Mayor Keegan moved, Trustee Carner seconded, motion carried to accept the LDC Monthly Report.
8. **Treasurer Report:** Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the Treasurer's Report.

BUSINESS:

1. Trustee Carner moved, Trustee Martin seconded, motion carried to send letters to delinquent Out of Village Water accounts, per a report provided by Treasurer Smith, stating they are in violation of water rules & regulations. To contest the violation they need to be present at a hearing on June 9, 2014.
2. Trustee Carner moved, Trustee Pratico seconded, motion carried to approve and submit the relevy report of the 2013-2014 Water-Sewer-Refuse amounts to Rensselaer County.
3. Spring Cleanup day is scheduled for Saturday May 17th from 8am to 12pm. Mayor Keegan asked for assistance from the board to work there to take the money as Clerk Lill will be unable to be there.
4. Greg Gersch attended the April 17, 2014 ERCSWMA board meeting, he supplied the meeting agenda and ERCSWMA directors report to the board.
5. Attorney Crist is working on the easement for the WWTP gas line.
6. Three copies of the code book updates are available. As indicated in the updates, several sections of the code need to be reviewed by the board, decisions noted, and then sent back to General Code for the final update to be completed.
7. Superintendent Shortsleeve reported plans are still being drawn up for the water tower, once completed Delaware Engineering will get bids.
8. Mayor Keegan reported Barton and Lojudice suggested we apply for CFA Wastewater planning grant from DEC. They would prepare the grant application for \$750. To be eligible the Village's median household income must be \$65,000 or less. Superintendent Shortsleeve reported Delaware Engineering has already looked into a similar program in the past. It was decided to table this until the next meeting.
9. Mayor Keegan reported Barton and Lojudice also suggested we apply for another grant through the Regional Economic Development Council utilizing the CFA to improve the sewer plant. Barton & Lojudice would prepare the grant application for \$4500. It was decided to also table this item until the next meeting.
10. Treasurer Smith presented Budget Modifications and Transfers. Trustee Pratico moved, Trustee Carner seconded, motion carried for Resolution #29 of 2014 Authorizing the Budget Modifications and Transfers.
11. Trustee Ryan and Treasurer Smith reported they were working with Chad Granger from Marshall & Sterling on reviewing new health insurance plans and adding a vision plan for the employees. Mayor Keegan moved, Trustee Martin seconded, motion carried authorizing Marshall & Sterling to become the new broker for the Village's health insurance plans and authorizing Trustee Ryan to sign the broker of record form. It was suggested that Chad Granger should come to the next board meeting to present the plans to the board.
12. Mayor Keegan reported the MS4 report was completed and a public hearing is needed. It was also noted that a special meeting to review the health insurance plans could also take place on the same night. Trustee Carner moved, Mayor Keegan seconded, motion carried for Resolution # 28

of 2014 to hold a public hearing to present the MS4 report on May 21, 2014 at 6:30 PM at Village Hall.

TRUSTEE REPORTS:

- **Trustee Carner:** Nothing to report
- **Trustee Ryan:** Nothing to Report
- **Trustee Martin:** Nothing to Report
- **Trustee Pratico:** Nothing to Report

Mayor Keegan reported he attended the NYCOM mayor school and reported on an interesting mini pilot developed in Rochester whereby property taxes were reduced on distressed properties as long as the building owner fixed up the buildings. This required a change in the county law regarding assessment of properties. He also reported that NYSERDA is able to help municipalities develop solar energy policies for inclusion in local code books. It was suggested a policy be approved and in place in anticipation of many property owners installing solar energy panels. He also reported Landmark Historic Preservation was working on plans for Village Hall and Foreman Saville assisted in locating old building plans from 1989 when work was last done.

PUBLIC COMMENT:

- A resident asked if there was an update on the old Fort Orange paper plant, Mayor Keegan reported that the developer was waiting on a few things and then they will start.

APPROPRIATIONS: Trustee Carner moved, Trustee Pratico seconded, motion carried authorizing the following bills to be paid:

1. Abstract # 22 voucher #605-#613 in the amount of \$9,447.23
 - a. General Fund - \$4,119.31
 - b. Castleton Kids - \$423.13
 - c. Water Fund - \$2,849.34
 - d. Sewer Fund - \$2,056.15

2. Abstract # 23 vouchers #614-#655 in the amount of \$ 29,488.13
 - a. General Fund - \$15,721.59
 - b. Castleton Kids - \$130.12
 - c. Water Fund - \$2,609.81
 - d. Sewer Fund - \$2,981.61
 - e. Capital Fund - \$8,045.00

ADJOURNMENT: At 9:07 pm, Trustee Carner moved, Mayor Keegan seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Pamela Smith
Village Treasurer