

Village of Castleton-on-Hudson
Organizational Meeting
April 7, 2014

Pledge of Allegiance

Administration of the Oath of Office

Deputy Mayor Carner administered the Oath of Office to Joseph Keegan as Mayor.

Mayor Keegan administered the Oath of Office to the following elected and appointed Village Officials:

Marianne Carner, Trustee

Jenifer Pratico Trustee

Pamela Smith, Treasurer

Gary Ziegler, Building Inspector

Resolution Approval:

Trustee Carner motioned to accept Resolutions #17-#21 of 2014, seconded by Trustee Martin and carried.

- Resolution #17 of 2014 Advance Approval of Claims.
- Resolution #18 of 2014 Mileage Allowance.
- Resolution #19 of 2014 Attendance at Schools and Conferences.
- Resolution #20 of 2014 Designation of Depositories.
- Resolution #21 of 2014 Attorney Crist title.

Designation and Procedural Approvals:

- Authorization of The Troy Record as the official newspaper of the Village of Castleton-on-Hudson.
- Establishment of the second Monday of each month as the date for regularly scheduled meeting of the Board of Trustees, with the exception of Tuesday, October 14th (due to Columbus Day on Monday).
- Authorization to allow the Village Clerk to send a single letter to the news media with a corresponding public posting indicating the schedule of the regular Village Board of Trustee meetings for fiscal year 2014-2015.
- Establishment of the procedure to call Special Meetings: The Mayor, acting alone, or two Trustees may call a special meeting within 24 hours by telephone and/or e-mail and by posting of such notice in at least four public locations within the Village.

- Authorization to allow the Village Clerk to extend the tax roll, enter amounts on the tax roll, relevel all unpaid water, refuse, and sewer to the tax roll, and collect Village taxes, water, refuse, and sewer charges.
- Mayor or Deputy Mayor to sign checks in the absence or inability of the Treasurer.
- Authorization of the procurement policy for fiscal year 2014-2015.
- Establishment of April 6, 2015 at 7:00 p.m. as the date and time of the next Organizational Meeting of the Village of Castleton-on-Hudson.

A motion to approve designation and procedural was made by Trustee Carner, seconded by Trustee Martin and motion carried.

A motion to approve the terms of planning board members was made by Trustee Carner, seconded by Trustee Martin and motion carried.

Village of Castleton-on-Hudson

Trustee Assignments

	Department	
Mayor Keegan	Budget Town of Schodack Water Maintenance & Distribution	
Trustee Carner	Deputy Mayor Village Office Sanitation & Recycling Department of Public Works	
Trustee Ryan	Youth Commission & Recreation Insurance Castleton Kids	
Trustee Pratico	Library Sidewalks & Lighting	
Trustee Martin	Fire Department Planning and Building Wastewater	

Resolution #17 of 2014

Advance Approval of Claims

WHEREAS the Board of Trustees in the Village of Castleton-on-Hudson has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges, Fuel and Rent.

WHEREAS all such claims shall be presented at the next regular meeting for audit, and

WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE LET IT BE RESOLVED:

Section1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section2: That this resolution shall take effect immediately.

Village of Castleton-on-Hudson
Resolution #18 of 2014

Mileage Allowance

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .56 cents per mile.

Section2. That this resolution shall take effect immediately.

Village of Castleton-on-Hudson
Resolution #19 of 2014

Attendance at Schools and Conferences

WHEREAS there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York State

Conference of Mayors Main Street Revitalization Conference; d) the Governor's Office for Small Cities Main Street Revitalization Meetings; e) Capital District Clerk's luncheons and meetings; f) New York State Conference of Mayors Public Works Training Schools; g) other conferences, meetings, seminars, and classes associated with public works and h) conferences, meetings, seminars, and classes associated with Water and Wastewater Treatment and Municipal Storm Water Training.

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences, seminars, or schools benefits the municipality;

NOW THEREFORE LET IT BE RESOLVED:

Section1. That the appropriate officers and employees of the Village of Castleton-on-Hudson are hereby authorized to attend such events.

Section2. That this resolution shall take effect immediately.

Village of Castleton-on-Hudson
Resolution #20 of 2014

Designation of Depositories

WHEREAS the Board of Trustees has determined that New York Village Law Sec. 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies to the First Niagara;

NOW THEREFORE BE IT RESOLVED:

Section1. That the Board of Trustees does hereby designate the First Niagara Bank and NYCLASS as depository of all moneys received by the Village Clerk and Village Treasurer.

Village of Castleton-on-Hudson
Resolution #21 of 2014

Title of Village Attorney

Section1. That the Board of Trustees does hereby designate that Attorney Crist's position will be Attorney for the Village of Castleton.

Trustee Carner motioned for Resolution #22 Of 2014 Authorizing Execution of Retainer Agreement with Dreyer Boyajian LLP, seconded by Trustee Ryan and carried.

At 7:58, Trustee Martin motioned to enter into executive session for the purpose of Attorney Client Communication, seconded by Trustee Pratico and carried.

At 8:35, Trustee Pratico motioned to exit executive session, seconded by Trustee Martin and carried.

At 8:36 pm, a motion to adjourn the Organizational Meeting was made by Trustee Carner, seconded by Trustee Pratico and motion carried.