

Village of Castleton-on-Hudson
Organizational Meeting
April 5, 2010

Pledge of Allegiance

Administration of the Oath of Office: Village Justice Paul Peter administered the Oath of Office to the following elected and appointed Village Officials.

- Joseph Keegan, Mayor
- Marianne D. Carner, Trustee and Deputy Mayor
- Michael Phibbs, Trustee
- Margaret Lill, Village Clerk and Deputy Treasurer
- Pamela Smith, Treasurer and Deputy Clerk
- William Schouten, Code Enforcement Officer
- Glenn Hebert, Building Inspector
- Gary Ziegler, Acting Justice

Margaret Lill administered the Oath of Office to Paul Peter, Village Justice.

Resolution Approval:

- A motion to accept Resolution # 5 of 2010 Advance Approval of Claims, was made by Trustee Powers, seconded by Trustee Phibbs and motion carried.
- A motion to accept Resolution # 6 of 2010 Mileage Allowance, was made by Trustee Powers, seconded by Trustee Phibbs and motion carried.
- A motion to accept Resolution #7 of 2010 Attendance at Schools and Conferences, was made by Trustee Phibbs, seconded by Trustee Powers and motion carried.
- A motion to accept Resolution #8 of 2010 Designation of Depositories, was made by Trustee Powers, seconded by Trustee Phibbs and motion carried.

Designation and Procedural Approval:

- Authorization of The Troy Record as the official newspaper of the Village of Castleton-on-Hudson.
- Establishment of the second Monday of each month as the date for regularly scheduled meeting of the Board of Trustees, with the exception of Tuesday, October 11, 2010. (due to Columbus Day).
- Authorization to allow the Village Clerk to send a single letter to the news media with corresponding public posting indicating the schedule of the regular Village Board of Trustees meetings for fiscal year 2010-2011.
- Establishment of the procedure to call Special Meetings: The Mayor, acting alone, or two Trustees may call a Special Meeting within 24 hours by telephone and /or e-mail and by posting of such notice in at least four public locations within the Village.
- Authorization to allow the Village Clerk to extend the tax roll, enter amounts on the tax roll, relevy all unpaid water, refuse and sewer to the tax roll, and to collect Village taxes, water, refuse and sewer charges.

- Mayor or Deputy Mayor to sign checks in the absence or inability of the Treasurer or Clerk.
- Authorization of payment to the Town of Schodack residents serving on jury duty in the Village of Castleton-on-Hudson at a rate of \$8.00 per day (3.5 hours).
- Authorization of the procurement policy for fiscal year 2010-2011.
- Establishment of April 4, 2011 at 7:00p.m. as the date and time of the next Organizational Meeting of the Village of Castleton-on-Hudson.

A motion to approve designation and procedural was made by Trustee Phibbs, seconded by Trustee Powers, and motion carried.

A motion to approve the terms of planning board members was made by Trustee Powers, seconded by Trustee Phibbs and motion carried.

A motion to adjourn the Organizational Meeting at 7:30 p.m., was made by Trustee Powers, seconded by Trustee Phibbs and motion carried.

Margaret Lill
Village Clerk