

DPW REPORT December 7 , 2016

A: WATER

- 1) Preform daily water operations
- 2) Finish reading water meters

B: STORM WATER, MS4S AND SANITARY SEWER

- 1) Clear storm drops thought out Village

C: STREETS

- 1) Clean all vehicles
- 2) Pick up bags of yard waste curb side
- 3) Decorate Village hall and hang Holiday banners
- 4) Pick up leaves curbside 48 truck loads
- 5) Remove leaf box from dump truck
- 6) Salt roads

D: MECHANICAL

- 1) Install sander and plow on 2005F-550 for winter season
- 2) Put plow on 7400 international dump truck
- 3) Oil change , filters and grease 2005 F-550

E: MISCELLANEOUS

- 1) Complete monthly inspection of bulk petroleum storage tanks.

**Respectfully submitted;
Richard A. Saville**

VILLAGE OF CASTLETON-ON-HUDSON
WATER AND WASTEWATER REPORT
December 12, 2016

Average daily water flow for August 126, 000 GPD

Average daily water flow for September 144,000 GPD

Average daily water flow for October 145,000 GPD

Average daily water flow for November 120,000 GPD

- A new radio read water meter was installed at the old Hamilton Printing.
- 12-04-2016 Waterworks alarm. Air compressor failed, repairs were made.

Average daily sewer flow for August 105, 000 GPD

Average daily sewer flow for September 98,000 GPD

Average daily sewer flow for October 99,000 GPD

Average daily sewer flow for November 107, 000 GPD

- New roof has been installed.
- Installed a new exhaust fan for the wet well.
- Replaced the PH Meter.
- We are now electronically filing our DMR to NYSDEC.
- A representative with PERMA inspected the WWTP.

John Shortsleeve

Village Board Meeting
12/12/16

→ Attendance and staff report is attached

→ CK holiday week schedule is as follows;

Tuesday, December 27th – Friday, December 30th
7:30am – 5:45pm daily

→ The after-school program has been running great and winter clubs will start after the school holiday break.

Castleton Kids enrollment numbers as of 12/1/16						
	<u># Enrolled</u>	<u>Mon</u>	<u>Tues</u>	<u>Wedn</u>	<u>Thur</u>	<u>Fri</u>
Kindergarten	20	17	17	15	16	15
1st grade	30	27	29	27	28	23
2nd grade	21	18	19	19	19	16
3rd grade	22	18	19	20	18	16
4th grade	15	13	14	14	13	12
5th grade	12	9	11	12	10	7
6th grade	2	2	2	2	2	2
Total	122	104	111	109	106	91
Staffing at CK as of 12/1/16						
	<u>Title</u>	<u>Mon</u>	<u>Tues</u>	<u>Wedn</u>	<u>Thur</u>	<u>Fri</u>
Scott Mocerine	Director	x	x	x	x	x
Kylie Lill	Supervisor		x		x	x
Kayla Adams	Supervisor	x	x	x	x	x
BobbiSue Garvansites	Supervisor	x	x	x	x	x
Mckayla Burke	Supervisor	x	x	x	x	x
Megan Kenney	Group Leader	x		x		x
David Chestnut	Group Leader	x	x	x	x	x
Steve Sepowski	Group Leader		x	x	x	x
Logan Samarija	Group Leader	x	x	x	x	x
Emily Cutler	Group Leader	x	x	x	x	x
Austin Kendrick	Group Leader	x	x		x	x
Kristine Probst	Group Leader		x		x	x
Megan Grandinetti	Group Leader	x		x		x
Julia Marino	Group Asst.	x	x	x	x	x
Abby Haskins	Group Asst.		x	x	x	x
Dylan Chesnut	Group Asst.	x	x	x	x	x
Liam Kelly	Group Asst.	x	x	x	x	x
Skylar Riccardi-Bushey	Group Asst.	x	x	x	x	x
Hannah Meisel	Group Asst.	x	x	x	x	x



**Events and Programs at
Castleton Public Library
December 2016**

Weekly Programs



Computer Help – By appointment, to fit your schedule! Call 732-0879 to register.
Learn the basics of computer use in a one-on-one setting.



Story Hour with Miss Linda

Thursdays at 10:30 a.m. December 1, 8, 15, 22, 29.

Join Miss Linda for story time and crafts! Suggested age range birth to age 6.



Block Party

Fridays from 10:00-11:00 a.m. December 2, 9, 16, 23, 30.

Bring your baby, toddler, or preschooler in for group play with wooden blocks!

Other Programs



Holidays on the Hudson

Sunday, December 4, 2:00-4:00 p.m.

Join us as we celebrate the holidays with storytime and a craft, a special visit from Santa, and light refreshments! Presented in cooperation with the Village of Castleton-on-Hudson.



Bring Your Own Book Club

Monday, December 5, 6:30 p.m.

Bring a book you've read lately and discuss it with the group! For adults.



Pajama Storytime

Tuesday, December 6, 6:00 p.m.

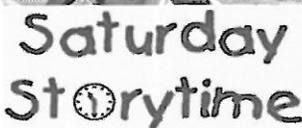
Feel free to wear your pajamas or bring a stuffed animal to this evening storytime!



Family Movie Night: *The BFG* (PG)

Friday, December 9, 6:00 p.m.

Movie lovers of all ages are welcome at our family movie night! This month's movie is *The BFG*.



Saturday Storytime

Saturday, December 10, 10:30 a.m.

Join Miss Mia for story time and crafts! Suggested age range birth to age 6.



Holiday Cookie Swap

Saturday, December 10, 11:00 a.m.

BAKE: Bake four dozen of your favorite holiday cookies.

BRING: Bring your cookies in one large container. Please do not separate into portions ahead of time. Bring empty containers to hold your new cookie collection.

PRINT: Please bring a copy of your recipe to share at the cookie swap.

SWAP: Each baker will get to take home some of each cookie recipe — we will divide the cookies equally among the bakers. Perfect for holiday entertaining!



Legal Clinic

Tuesday, December 13, 5:30-7:00 p.m.

Need legal help? Get a free, private, and confidential consultation with an experienced attorney. Sponsored by The Legal Project. Appointment required; call 435-1770.



3-D Snowflakes

Wednesday, December 14, 4:00-7:00 p.m.

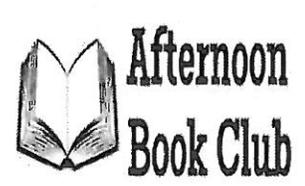
Come learn how to make a 3-D snowflake to bust your winter boredom!



Library Board Meeting

Monday, December 19, 7:00 p.m.

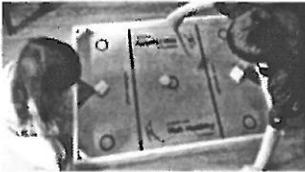
Monthly meeting of the CPL Board of Trustees. Members of the public are welcome to attend.



Afternoon Book Club: *This Is Your Brain on Music: The Science of a Human Obsession* by Daniel J. Levitin

Tuesday, December 20, 1:00 p.m.

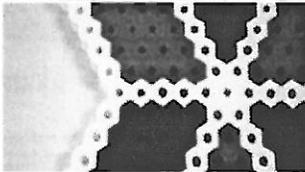
Join us the third Tuesday of each month for a book discussion! Books available at the front desk.



Knock Hockey

Tuesday, December 27, 12:00-7:00 p.m.

It's break week! Bring a friend down to the library and play a game of knock hockey.



Perler Bead Crafts

Wednesday, December 28, 12:00-6:00 p.m.

Come make something awesome out of perler beads!

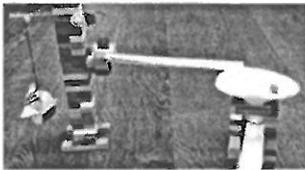


TED Talk Discussion Series: Robots

Wednesday, December 28, 6:30 p.m.

Join us the last Wednesday of each month for a viewing and discussion of two short TED Talks that share a common theme. December's theme is "Robots." TED is a nonprofit organization devoted to "ideas worth spreading." Annual TED Conferences invite the world's leading thinkers and doers to speak for up to 18 minutes on a variety of topics.

IDEAS WORTH SPREADING



LEGO Chain Reactions

Thursday, December 29, 2:00-6:00 p.m.

Stop by the library to learn how to create simple machines with our new LEGO set!

Books on Your Device, From Your Library!

Did you know that CPL offers free and easy access to eBooks and digital audiobooks? Visit <http://digitalcollection.uhls.org> to find titles. All you need to sign up is your library card! Need help getting started? Our staff are always happy to assist you.



Castleton Public Library

85 S. Main Street, Castleton, NY 12033

Phone: 518-732-0879

www.castletonpubliclibrary.org

www.facebook.com/castletonpubliclibrary

Library Hours:

Monday-Wednesday – 12:00-8:00 p.m.

Thursday-Friday – 10:00 a.m. – 6:00 p.m.

Saturday – 10:00 a.m. – 4:00 p.m.

Sunday – Closed

Jim Lance

November 2016 Code Report

11-1-16

In violation:

- 10 Seaman Ave- inspected Unit B with tenant per complaint received from tenant. Cited several violations; including drain lines not properly draining, loose outlet, kitchen light in disrepair, missing batteries in smoke detector, as well as exterior violations. Cited all violations out of the 2010 NYSPMC and sent a notice to the owner.
- 31-35 S. Main St- inspected S-Side of building per complaint. Still storage and rubbish in view.
- 3 Mortgage Terr- car parked on the opposite side of street.
- 6 Campbell Ave- an old door was leaning on side of home.
- 24 Campbell Ave- large tree stump left of lawn for a long period of time.
- 53 Seaman Ave- mattress on lawn.

Re-inspected:

- 50 N. Main St- tires were still in front of property. Moved them to rear deck myself. There has been no compliance or contact from anyone. Also rear window was unsecure.
- 49 S. Main St- no change, grass still high. Due to season I will no longer pursue this. Will wait until Spring. Frank Palladino said he was going to do it and never did.
- 14 Lynch Ave- truck and junk surrounding it still there. Will get ticket when ready.
- 38 Seaman Ave- no change to vacant property. Have been citing as "8 Seaman" in error.

11-5-16

In violation:

- 32 N. Main St- toys out at curb. I emailed owner, Kevin Walsh, about this.
- 1 or 11 S. Main St- retaining wall in between parking lot and 11 S. Main St is in disrepair.

Re-inspected:

- 8 N. Main St- no progress made on the painting and repair of garage. Also a vehicle without plates is parked in front of it. Sent a Final Notice on garage and a 1st notice for vehicle.
- 1 Smith Dr- numbers still painted on building. Owner attempted to remove paint without success. Also no vehicles illegally parked anywhere on street.

Other:

- 70 N. Main is For Sale now, something has to be done about 66 N. Main St. I need help with figuring out what can be done about all the garbage and rubbish on property.
- Walked around 102 S. Main St to try and determine if it is occupied or vacant. Power is on.
- Owner of 10 Seaman Ave emailed me confirming he received the list and will get on the violations ASAP.

11-9-16

In violation:

- 1 Seaman Ave- vehicle parked the wrong way on street.
- 1 N Main St- there was a pallet leaning up against front stairs.

Re-inspected:

- 60 N. Main St- no progress made on exterior paint.
- 54-52 N Main St- no progress made on exterior paint
- 42 N. Main St- no progress made on exterior paint
- 40 N. Main St- no progress made on exterior paint
- 78 S. Main St- no progress made on exterior paint

Other:

- 38 Seaman Ave- put a VB notice on front door.
- Trailer unhitched in street at the corner of Ransom and Scott.
- Pile of construction material in the Village lot. Need to check into this.
- Several homes with piles of leaves in the street. Need to check the pick-up schedule.
- Received complaint about the amount of garbage placed out at 58 Seaman Ave

11-14-16

In violation:

- 52 N. Main St- toys placed out at curb
- 19 Green Ave- plastic improperly installed around front porch. Took picture and sent notice to properly install.
- 46 Green Ave- large pile of leaves blocking sidewalk on Green
- 8 Hudson Ave- Basketball hoop set up in street
- 58 Scott Ave- pile of sheetrock on side of home.

Re-inspected:

- 21 Green Ave- no change
- 2 Chestnut St- scaffolding still up. A permit was issued over a year ago, will figure out what needs to be done going forward.
- 47 S. Main St- rear parking lot caving into yard. Guard rails have already failed. There is caution tape and a warning sign at the moment.
- 55 1st St- no change. Stapled a new Vacant Notice on property. My emails have gone ignored. If we can determine that the old owner still technically owns it even though it is in foreclosure, I will try and locate him and issue a ticket or notice.

Other:

- 57 Scott Ave- there is a roll-off dumpster in front of vacant property, most likely a bank is emptying out all contents. Will keep an eye on property.
- Owner of 12 Hudson, Gary Taylor, called and confirmed pile of debris is from 10 Hudson and he would like to see it gone as well.
- Owner of 6 Green Ave called to find out if anything can be done about the burnt trees next door to her house. The damage was caused by the arson fire.
- Had our monthly meeting.

11-18-16

In violation:

- 32 S. Main St- cabinets were placed out on front sidewalk. I taped a notice to the door to remove them.
- 66-68 S. Main St- pile of rubbish and junk on side of property. Looks like a cleanout.
- 7 Edgewood Terr- inspected shed on property per complaint from neighbors that skunks have been living under there. The complainant paid to have 2 trapped on her property. There was a space under shed that could allow the harborage of rodents/animals. Sent a notice to owner. Also took pictures.
- 65 1st st- pile of rubbish in front of property.
- 67 1st St- pile of rubbish in front of property.
- 68 Scott Ave- washer and dryer on front lawn For Sale.
- 70 N. Main St- cans were still out at curb.

Re-inspected:

- 47 S. Main St- no progress on the rear parking lot. Took pictures. Sent a notice to owner to obtain permits to make repairs. Also added that if it was going to take longer than 30 days, to add better signage so it didn't look like an eyesore.
- 92 Green Ave- large tire still on Green Ave side. Took several pics of property, including what they are using to burn out of (looks like an interior fireplace). Sent another notice specifying tire and no burning. Added that if he would like to schedule a meeting at the property with myself and the Fire Chief, to call me.
- 31-35 S. Main St- no change on side of building, still getting complaints, sent a notice to owner.

Other:

- Received a call about a motorcycle that has been parked in the Village lot for weeks. Drove by and only saw one that was covered. Took note.

11-23-16

In violation:

- Drove Village to inspect garbage placed out for pickup
- Seaman Ave (70, 72, or 74)- rubbish was placed out next to can. (Forgot to write the number of house or could not see it)
- 84 S. Main St- can was overflowing
- 90 S. Main St- can was overflowing
- Several homes on Campbell Ave across from the school had their garbage cans blocking Village right-of-way.
- A vehicle was parked the wrong way at Green and Willow.

Re-inspected:

- 68 Scott Ave- washer and dryer were still on lawn For Sale
- 65 1st St- pile of rubbish was still on lawn, sent a notice.
- 32 S Main St- the cabinets on sidewalk were removed.

Other:

- Jim Smith called to bring me up to date on situation at 10 Seaman Ave

11-28-16

In violation:

- 24 Seaman Ave- received a complaint about a chicken running from property into the road and almost causing an accident. Since I did not see this myself, I sent the owner a notice with all the requirements for poultry and livestock.
- 14 Green Ave- sent notice for rubbish and junk in the driveway. I may also send a notice about tracking dirt onto Green Ave from the driveway.
- The motorcycle was still in the Village lot, called the original caller back to confirm that this was the motorcycle he was talking about. He did confirm it, I will handle it next time.
- Several lots North of 60 1st St have been cleared of all weeds, trees, vegetation, etc., and piled up and left there. A tenant at 47 S. Main said it was someone the bank hired. Will speak to board about having it removed or waiting until Spring.

Re-inspected:

- 8 N. Main St- vehicle was still in front of garage but when I went to issue a ticket I confirmed that the inspection and registration were both up to date. There are no plates on the vehicle, I have to confirm if this is a violation or not.
- 75 1st St- no change to tarp but there is a For Sale sign with info on it. I emailed JThomas@castletrockreo.com and have started a dialogue. She is doing what she can to have violation addressed.
- 19 Green Ave- the plastic has not been addressed yet (plastic is a form of weatherproofing).

Other:

- Inspected the trees next to 6 Green Ave per complaint. The bark has been charred by the fire but they do not look dead. As far as I know I cannot cite the owner of the lot to remove them unless they are dead or dangerous. I will do some more research on this.
- There are still several homes with leaves in the road, need to confirm schedule.

Other duties performed throughout month:

- Spent many hours in-between inspections typing notices, looking up owner/bank info, returning voicemails, returning emails, obtaining info, etc.
- All N. and S. Main properties cited for peeling paint are still in violation. I did not receive ONE call from any owner about anything. Due to the season, I am sending all a Final Notice to have done by 6/1/17 or a ticket will be issued.
- Robert Wagner (518-336-4115), tenant/manager of 47 S. Main St, contacted me about doing the work for the parking lot in disrepair. He provided a plan but I put him in touch with Gary to make sure proper permits were pulled and worked proposed was acceptable.
- I emailed Peter Melas from DOT about his fence report. He will be conducting his inspection by the end of the year and will forward his results. He and I are working together on getting the West side of S. Main St (facing the tracks) in full compliance of Code and DOT regulations.
- As of now, I will start to issue Parking Tickets for parking/traffic violations instead of sending an Order to Remedy notice. That is unless the violation is taking place on their property.



President
Don Hancock

Castleton Fire Company
11 Green Avenue
Castleton, NY 12033
Station: 732-4342



Chief
Matthew Carner

November 2016 Report

- 1) We have partnered up with the Town of Schodack in the bulk purchase of hose for the Fire Department.
- 2) The new truck has been finalized and is out to bid, we will be opening the bids on 12/21/16.
- 3) Our Thermal Imaging Camera purchased in 2003 has died. We purchased two (2) cameras on a grant in 2003 and the second and last one has died. We will be getting prices on this vital piece of equipment.
- 4) The MSA 4 gas meter, one of the sensors failed and has been repaired.
- 5) The Vacuum primer pump on ETA 6-7 broke at the structure fire on Brookview Rd; we will get the parts and will be fixing the Vacuum pump in-house.
- 6) We will be looking to either repair or replace the gas engine generator on ETA 6-6, it is currently O.O.S. and we are trying to locate carburetor parts.
- 7) We are going to standardize the OSHA Physicals through the Town of Schodack and use one vendor to perform all physicals for all the departments in the town.

Village of Castleton
Building Department
Monthly Report for November 2016

- 11-1-16 At Village Hall.
- 11-2-16 Telephone Call with Village Clerk. Issued Building Permit #2016-58 – Milcem – 3 Chestnut Street – roof.
- 11-2 to 11-4 Out of town at Fire Investigation Seminar.
- 11-7-16 At Village Hall.
- At 8 North Main Street - Building Permit #2016-55 – Camingo- roof. Project complete. Closed permit.
 - Issued Building Permit #2016-59 – Metzger – 62 Scott Avenue – roof.
 - Issued Building Permit #2016-60 – Rattner – 42 Seaman Avenue – solar application.
- 11-8-16 At Village Hall.
- Issued Building Permit #2016-61 – Nahm – 60 Benedict Street - fence.
 - At 10 Haber Way – Dirkin - Building Permit #2016-54 – slab inspection – not ready.
- 11-9-16 At Village Hall.
- At 10 Haber Way - Building Permit #2016-54 – Dirkin – slab inspection - okay.
- 11-10-16 At Village Hall.
- 11-11-16 At Village Hall.
- At 91 Seaman Avenue – Daly – advised contractor of need for roof permit.
- 11-14-16 At Village Hall.
- 11-15-16 At Village Hall.
- Issued Building Permit #2016-62 – Palladino – 64 South Main Street – roof.
 - Telephone Call with Planning Board Chairperson.
 - Meeting with contractor at 88 South Main Street.
- 11-16-16 At Village Hall.
- Attended Planning Board Meeting.
- 11-17-16 At Village Hall.
- Issued Building Permit #2016-63 – The Store – 1 South Main Street – propane display.
 - Telephone Call with Village Attorney regarding 28-30 South Main Street.

Village of Castleton
Building Department
Monthly Report for November 2016

- 11-18-16 At Village Hall.
- At 72 Scott Avenue - Building Permit #2016-22 – Bing – insulation inspection.
 - At 29 Van Buren Avenue – Knaack - Building Permit #2016-24 –final inspection – not ready – need re-inspection.
 - Closed Building Permit #2016-32 – Knaack – 29 Van Buren Avenue – siding removal – Project complete.
- 11-19-16 At Village Hall.
- At 5 Van Buren Avenue - Building Permit #2016-30 – Neuman – underground plumbing inspection.
- 11-21-16 At Village Hall.
- Telephone Call with Department of Public Works Supervisor.
 - Issued Building Permit #2016-64 – Palladino – 88 South Main Street – fence.
- 11-22-16 At Village Hall.
- Telephone Call with contractor regarding 64 South Main Street – Historic Review.
- 11-23-16 At Village Hall.
- Telephone Call with owner of 1 South Main Street regarding permit.
- 11-28-16 At Village Hall.
- At 60 Benedict Street - Building Permit #2016-61 – Nahm – fence – project complete. Closed permit.
- 11-29-16 At Village Hall.
- At 10 Haber Way - Building Permit #2016-54 – Durkin – framing inspection.
- 11-30-16 At Village Hall.
- Met with contractor regarding 66 South Main Street regarding remodeling questions.
 - Issued Building Permit #2016-65 – Birch Builders – 89 Scott Avenue – demolition.

To: **Mayor Schmidt, Village Board**
From: **Norman Wiley**
RE: **November Safety Coordinator/MS-4 Report**
Date: **December 12, 2016**

I hosted the Rensselaer County MS-4 meeting on November 15th meeting at the Village office. About 12 people attended.

During that meeting it was discussed that the Annual MS-4 report for 2017 will be changing in that it will required much more documentation. The 2016 report which has to done in April 2017 will remain the same since the start of the program in 2003 but the report for 2017 which will be due April 2018 will have significant changes. A draft is now in the works a some of the changes have been relased.

I will be contacting Leonard Bacon the Maple Hill Earth Science Teacher to set up an educational outreach for the students as part of the MS-4 goals for 2016.

I plan on completing a Self-Audit for the Highway Garage & Sewer Plant, as required for the MS-4 Report. A Sample Self-Audit was provided by Linda Von Der Heide Rensselaer County MS-4 Committee.

I will work with Rich to see about restenciling the catch basins to educated residents that they flow to the river.

I attended a four hour Flagging training program in Syracuse on Nov 3, put on by PERMA, and will use the information I gained to conduct a training session for DPW/Water crews on Traffic Control/Flagging Safety.

I will be conducting the Annually Required Workplace Violence Prevention and Sexual Harassment training for the Village on January 23, 2017 at 11:00 AM and 6:00PM before the Board Meeting.

December 12, 2016 – Clerk-Treasurer’s Report

Receivables as of 12/5/16

Property Tax: \$ 25,866.44

Capital Water: \$ 3,825.00

Refuse: \$ 51,129.50

Sewer-Residential: \$ 92,424.00

Sewer-Commercial: \$ 4,650.00

In Village Residential Water: \$ 28,222.79

Out of Village Residential Water: \$ 24,080.01

In Village Commercial Water: \$ 1,054.55

Out of Village Commercial Water: \$ 3,585.06

Out of Village Water Judgements: \$ 32,676.34

Mike Shortsleeve and I have set up the bid request for the new Fire Truck. The bid deadline is December 21st. I will open and read the results at noon that day.

I have submitted the NYMIR insurance renewal packet. We should be receiving the final packet from them shortly. I am not expecting much of an increase in premiums.

The relevy report has been sent to the County.

Water/sewer/refuse bills were mailed on December 1st.

I have included three resolutions for the Board to pass regarding the March 21, 2017 Election.

Respectfully Submitted,

Joanne DeVito

12/5/16