

Village of Castleton-on-Hudson
Board of Trustees Regular Meeting Agenda
November 14, 2016
7:00 PM

- **Call to Order and Pledge of Allegiance**
- **Approval of Minutes:**
 - October 24, 2016 Regular Meeting Minutes
- **Public Comment:**
- **Trustee Reports:**
 1. Mayor Schmidt
 2. Deputy Mayor/Trustee Martin
 3. Trustee Pratico
 4. Trustee Ryan
 5. Trustee Giuliano
- **Reports:**
 1. DPW Report
 2. Water & Wastewater Report
 3. Castleton Kids
 4. Library
 5. Code Enforcement
 6. Fire Department
 7. Building Inspector
 8. LDC Monthly Report
 9. Safety/MS4 Report
 10. Planning Committee
 11. Zoning Committee
 12. Clerk-Treasurer Report
- **Business:**
 1. Water/Sewer fee hookup- John Shortsleeve
 2. Board approval to send relevy of taxes to the County
 3. Vacant lots
 4. New Fire Truck
 5. Post Office parking lot
 6. Hamilton Printing Property deed
 7. Code of Ethics
- **Public Comment:**
- **Appropriations:**
 1. Abstract #12 - Vouchers #330 - #381
- **Online Banking Transfers:**
- **Executive Session:**
- **Adjournment:**

DPW REPORT November 9 , 2016

A: WATER

- 1) Perform daily water operations
- 2) Read water meters
- 3) Finish Flushing Fire Hydrants
- 4) Repair water break line Prins hill
- 5) Repair water break line Scott Ave
- 6) Repair water break line Benedict Street
- 7) Repair water break line at sewer plant
- 8) Top soil lawn by tennis courts water line repair

B: STORM WATER, MS4S AND SANITARY SEWER

- 1) Clear storm drops thought out Village
- 2) Clean out catch basins on Willow, Chestnut , Green, Hudson and Van Buren Aves

C: STREETS

- 1) Clean all vehicles
- 2) Pick up bags of yard waste curb side
- 3) Finish Village Hall parking lot
- 4) Mow lawns Village Hall and 9J
- 5) Sweep streets
- 6) Pick up leaves curbside

D: MECHANICAL

- 1) Prep leaf machine and 7400 International for leaf pick up
- 2) New tires on 2014 Ford pick up

E: MISCELLANEOUS

- 1) Complete monthly inspection of bulk petroleum storage tanks.
- 2) Replace hot water tank under sink in Village Hall bathroom
- 3) Hang smoke and co alarms in Library

**Respectfully submitted;
Richard A. Saville**

VILLAGE OF CASTLETON-ON-HUDSON WATER AND WASTEWATER REPORT

November 14, 2016

Average daily water flow for July 137,000 GPD

Average daily water flow for August 126, 000 GPD

Average daily water flow for September 144,000 GPD

Average daily water flow for October 145,000 GPD

- Disinfected the existing Campbell Avenue water main before placing back in service.
- Assisted TOS with a water main tap.
- Put down crusherun and rip rap on the water tower road.
- Replaced control piping on the Green Avenue pressure reducing valve.
- 10-07-2016 Waterworks alarm. Electrical drive tripped out.
- 10-11-2016 Water main break 4" cast line on Prins Hill.
- 10-11-2016 Water break service line feeding 65 Scott Avenue.
- 10-19-2016 Water main break at WWTP 4" ductile line.
- Water break 14 Benedict service line. Homeowner made repairs.
- 11-03-2016 Water break 45 Benedict replaced service line under the road.
- Water break 111 Green Avenue Contractor will repair.
- Ken and I attended a NYRWA class.

Average daily sewer flow for July 103, 000 GPD

Average daily sewer flow for August 105, 000 GPD

Average daily sewer flow for September 98,000 GPD

Average daily sewer flow for October 99,000 GPD

- Hauled 194 Tons of sludge for the year.
- Gave a tour of the WWTP to the Girl Scouts.
- Installed a new electrical knife switch for digester #2.
- Collected information for the I&I Study close out.
- Working on NETDMR for NYSDEC, this will allow us to electronically file our reports.
- Shoveled out the bottom of digester #1.
- Working on a sewer and water power point presentation.
- All roof fans were disconnected so the new roof can be installed.

John Shortsleeve

Castleton Kids Report
11/14/16

→ Attached is an update on enrollment and staffing as of 11/1/16.

→ Attached are the meeting minutes from the September 14th CK Board Meeting.

→ Update on the School District Capital Plan – The district planned on having CK move to the middle school in September of 2017 but that will now be delayed for another year and will take place in September 2018 due to the delay in the Capital Project funding.

→ CK November activities schedule attached

→ NYS pop in inspection was conducted on Thursday, November 3rd. Report is attached with no violations found.

2016

11 November

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Pupper Chow Hockey	2 Fuse reads mat ball	3 choc. nutter butter acorns Ultimate Ball	4 Sign up Day conference Day NO SCHOOL	5
6	7 paper plate turkeys Soccer	8 Graham cracker turkeys Hockey Election Day	9 painting Pinball Book Fair	10 Glove popcorn/goldfish Turkeys Kickbael	11 Sign up day NO SCHOOL Veteran's Day	12
13 Daylight Savings Time Ends	14 Tissue paper stained glass turkeys Dr. Dodgebaal	15 Fall sugar cone freepees Hockey	16 Thankful Turkeys Whiffleball	17 Banana cream Pie in a cup A/plane Bomber + pickle	18 Free Craft Kids Choice	19
20	21 Turkey flats capture the flag/dodgeball	22 Apple Pie in a cup Hockey	23 Fuse Beads Monster Ball Half Day	24 NO CK NO SCHOOL Thanksgiving	25 NO CK NO SCHOOL	26
27	28 Bingo Barbage relay races	29 Fruit Salad Hockey	30 Staff Drawing contest soccer			

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
CHILD DAY CARE ON SITE INSPECTION REPORT

Program Name	<u>Little Kids Montessori Child Care</u>	CCFS #	<u>392064</u>	Date of Inspection	<u>11/17/16</u>
Address	<u>75 Scott Ave Roseton NY 12133</u>		County	<u>Warren</u>	
Type of Inspection	<input type="checkbox"/> Initial	<input type="checkbox"/> Midpoint	<input type="checkbox"/> Renewal	<input type="checkbox"/> Complaint	<input checked="" type="checkbox"/> Monitor
	<input type="checkbox"/> 50%	<input type="checkbox"/> Fire Safety	<input type="checkbox"/> Other		
Inspector Name	<u>Tom Simmons</u>	Inspector Signature	<u>[Signature]</u>	Regional Office/Agency	<u>AKO</u>
Received by: (print)	<u>Scott C. Macerone</u>	Signature	<u>[Signature]</u>		

This is an inspection report outlining regulatory violations which require your immediate attention. A final report will be mailed to you with these and any other violations observed during today's inspection. THESE VIOLATIONS MAY ENDANGER THE HEALTH OR SAFETY OF CHILDREN IN YOUR CARE AND MUST BE CORRECTED WITHIN THE SPECIFIED TIME FRAMES.

Violation _____ Regulation Number _____ Correction Time Frame _____

Specific Deficiency:

Required Action:

Violation _____ Regulation Number _____ Correction Time Frame _____

Specific Deficiency:

Required Action:

Violation _____ Regulation Number _____ Correction Time Frame _____

Specific Deficiency:

Required Action:

NO violations at this time

Castleton Kids enrollment numbers as of 11/1/16

	<u># Enrolled</u>	<u>Mon</u>	<u>Tues</u>	<u>Wedn</u>	<u>Thur</u>	<u>Fri</u>
Kindergarten	20	17	17	15	16	15
1st grade	30	27	29	27	28	23
2nd grade	21	18	19	19	19	16
3rd grade	22	18	19	20	18	16
4th grade	15	13	14	14	13	12
5th grade	12	9	11	12	10	7
6th grade	2	2	2	2	2	2
Total	122	104	111	109	106	91

Staffing at CK as of 11/1/16

	<u>Title</u>	<u>Mon</u>	<u>Tues</u>	<u>Wedn</u>	<u>Thur</u>	<u>Fri</u>
Scott Mocerine	Director	x	x	x	x	x
Kylie Lill	Supervisor		x		x	x
Kayla Adams	Supervisor	x	x	x	x	x
BobbiSue Garvansites	Supervisor	x	x	x	x	x
Mckayla Burke	Supervisor	x	x	x	x	x
Megan Kenney	Group Leader	x		x		x
David Chestnut	Group Leader	x	x	x	x	x
Steve Sepowski	Group Leader		x	x	x	x
Logan Samarija	Group Leader	x	x	x	x	x
Emily Cutler	Group Leader	x	x	x	x	x
Austin Kendrick	Group Leader	x	x		x	x
Kristine Probst	Group Leader		x		x	x
Megan Grandinetti	Group Leader	x		x		x
Julia Marino	Group Asst.	x	x	x	x	x
Abby Haskins	Group Asst.		x	x	x	x
Dylan Chesnut	Group Asst.	x	x	x	x	x
Liam Kelly	Group Asst.	x	x	x	x	x
Skylar Riccardi-Bushey	Group Asst.	x	x	x	x	x
Anthony Tirino	Group Asst.	x	x	x	x	x
Hannah Meisel	Group Asst.	x	x	x	x	x

Castleton Public Library – Director’s Report

Library News

The library has hired an additional part-time Library Aide. Addy Hoffman began working with the library on 11/2/16. Ms. Hoffman’s resume is attached.

The library will feature a “Gratitude Tree” in the front window of the library through the end of November. Visitors are encouraged to write down something they are thankful for on a colored paper leaf; staff attach the leaves to build a tree. Stop in and participate!

Program Notes

Halloween Family Fun & Parade

The annual Halloween activities at the library and the parade were a success! Around 80 children and adults participated in the day’s festivities. Many thanks to the Castleton Fire Department, the Friends of Castleton Public Library, and Castleton-Schodack Kiwanis.

Programs – November and December

See attached program calendars for November and December.

Outreach Programs – November and December

- **Tuesday, November 1** – Book Worm Club at Riverside Center for Rehabilitation and Nursing.
- **Tuesday, November 8** – Castle Hill Bookmobile.
- **Tuesday, November 28** – Book Worm Club at Riverside Center for Rehabilitation and Nursing.
- **Tuesday, December 13** – Castle Hill Bookmobile.
- **Monday, December 19** – Book Worm Club at Riverside Center for Rehabilitation and Nursing.

Adelyn S. Hoffman

2294 Brookview Rd.
Castleton, NY 12033
addyhoffman@gmail.com
Ph: 518-937-4833

Professional Summary

I am a recent high school graduate seeking part-time employment in an environment that will provide me with life skills to carry into my future. I am intelligent, well spoken, outgoing, reliable and perseverant. I am an avid reader and a dedicated artist in multiple mediums. I have compiled a portfolio which has been reviewed by several fine arts institutions. I have spent time working as a volunteer at the Greyfox Bluegrass Festival and I was chosen to participate in the Society of Women Engineers (SWENext) summer program where my team won several awards for engineering design. I have also mowed lawns for several years and have occasionally worked as a dog sitter and baby sitter.

Skills

- Writing
- Learning Strategies
- Fine Arts
- Animation
- Creative Thinking
- Design
- Sewing
- Knitting

Experience

Volunteer *July 2014 & July 2015*
Greyfox Bluegrass Festival - Oak Hill, NY
I helped with child care during the festival in 2014 and 2015. I also worked as a messenger/delivery person, food server and did clean up after the festival.

House sitter *2014-Present*

Babysitter *2013-Present*

Pet walker/sitter *2013-Present*

Lawn mower *2012-Present*

Education

High school diploma: Regents *August, 2016*
Harriet Tubman Democratic High School – Albany, NY

Interests & Activities

Art on the Farm – Wexford, Ireland
Olympics of the Visual Arts – Saratoga, NY
Varsity Tennis – Maple Hill High School, Schodack, NY
SWENext (Society of Women Engineers) – Rensselaer Polytechnic Institute, Troy, NY



**Events and Programs at
Castleton Public Library
November 2016**

Weekly Programs



Computer Help – By appointment, to fit your schedule! Call 732-0879 to register.

Learn the basics of computer use in a one-on-one setting.



Story Hour with Miss Linda

Thursdays at 10:30 a.m. November 3, 10, 17; December 1.

Join Miss Linda for story time and crafts! Suggested age range birth to age 6.



Block Party

Fridays from 10:00-11:00 a.m. November 4, 18; December 2.

Bring your baby, toddler, or preschooler in for group play with wooden blocks!

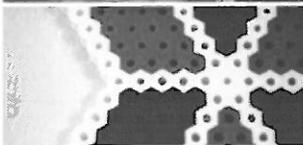
Other Programs



Memory Loss, Dementia, and Alzheimer's Disease: The Basics

Wednesday, November 2, 5:00 p.m.

The Alzheimer's Association will explore memory loss issues and discuss the differences between memory loss brought on by normal aging vs. dementia. Registration requested; call 867-4997.



Perler Bead Crafts

Friday, November 4, 11:00 a.m. – 6:00 p.m.

Day off from school? Come make something awesome out of perler beads!



Operation Gratitude Letter-Writing Week

Monday, November 7 through Saturday, November 12 – During all open hours

Show your support for members of our military – write a letter to deployed troops, veterans, new recruits, first responders, or wounded warriors. We'll have a letter-writing station up all week long! It takes only five minutes of your day, but will bring lasting joy to the recipients. For all ages.



Bring Your Own Book Club

Monday, November 7, 6:30 p.m.

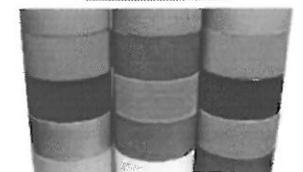
Bring a book you've read lately and discuss it with the group! This is a great way to learn about books and authors you might not otherwise read. For adults.



Legal Clinic

Tuesday, November 8, 5:30-7:00 p.m.

Need legal help? Get a free, private, and confidential consultation with an experienced attorney. Sponsored by The Legal Project. Appointment required; call 435-1770.



Duct Tape Crafts

Wednesday, November 9, 4:00-7:00 p.m.

We have a rainbow of duct tape to match your imagination. Learn how to make wallets, bowties, flowers, other accessories, and more!



Afternoon Book Club

Afternoon Book Club: *The Rosie Project* by Graeme Simsion

Tuesday, November 15, 1:00 p.m.

Join us the third Tuesday of each month for a book discussion! Books available at the front desk.



Free Resources for Job Seekers

Tuesday, November 15, 6:00 p.m.

Need a new template to freshen up your resume? Looking for free alternatives to office software? Sarah McFadden of Cornell Cooperative Extension of Rensselaer County demonstrates free resources that can help your application materials stand out. *Registration required; call 732-0879.* Program supported by funds from the NYS Library's Adult Literacy Library Services Program.



Pajama Storytime

Wednesday, November 16, 6:00 p.m.

Feel free to wear your pajamas or bring a stuffed animal to this evening storytime!



Friends of Castleton Public Library Meeting

Wednesday, November 16, 7:00 p.m.

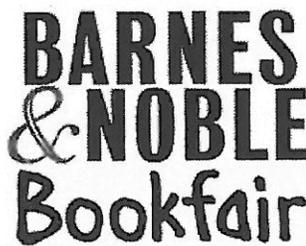
Want to help support and raise funds for CPL? Come join the Friends! All are welcome.



Family Movie Night: *Finding Dory* (PG)

Friday, November 18, 6:00 p.m.

Movie lovers of all ages are welcome at our family movie night! This month's movie is Disney Pixar's *Finding Dory*, released this year.



Friends of Castleton Public Library Barnes & Noble Bookfair Fundraiser

Saturday, November 19, 9:00 a.m. – 9:00 p.m.

Location: Barnes & Noble, Colonie Center, 131 Colonie Center, Albany, NY 12205

Do your holiday shopping and support your local library at the same time. The day will also include stories read aloud and special presentations! Call the library for complete listing of the day's events. Can't make it to shop? Call us for a special code to shop online from 11/19 through 11/24.



Library Board Meeting

Monday, November 21, 7:00 p.m.

Monthly meeting of the CPL Board of Trustees. Members of the public are welcome to attend.



Thanksgiving Crafts

Tuesday, November 22, 2:30-7:00 p.m.

Come down to the library and craft something for your Thanksgiving celebrations!



Cool Science: The Penny Experiment!

Tuesday, November 29, 4:00-6:00 p.m.

In this month's exploration, we'll test different household solutions to take grime off of pennies. Which will work best? Which won't work at all? Come by the library to find out!



TED Talk Discussion Series: Communication

Wednesday, November 30, 6:30 p.m.

Join us for a viewing and discussion of two short TED Talks that share a common theme.

Add to Our Gratitude Tree this November!

It's the time of year to give thanks. Any time this month, stop into the library and write down something that you're grateful for on a paper leaf. We'll add it to our gratitude tree! Watch the tree grow all month.



Castleton Public Library

85 S. Main Street, Castleton, NY 12033

Phone: 518-732-0879

www.castletonpubliclibrary.org

www.facebook.com/castletonpubliclibrary

Library Hours:

Monday-Wednesday – 12:00-8:00 p.m.

Thursday-Friday – 10:00 a.m. – 6:00 p.m.

Saturday – 10:00 a.m. – 4:00 p.m.

Sunday – Closed



**Events and Programs at
Castleton Public Library
December 2016**

Weekly Programs



Computer Help – By appointment, to fit your schedule! Call 732-0879 to register.
Learn the basics of computer use in a one-on-one setting.



Story Hour with Miss Linda

Thursdays at 10:30 a.m. December 1, 8, 15, 22, 29.

Join Miss Linda for story time and crafts! Suggested age range birth to age 6.



Block Party

Fridays from 10:00-11:00 a.m. December 2, 9, 16, 23, 30.

Bring your baby, toddler, or preschooler in for group play with wooden blocks!

Other Programs



Holidays on the Hudson

Sunday, December 4, 2:00-4:00 p.m.

Join us as we celebrate the holidays with storytime and a craft, a special visit from Santa, and light refreshments! Presented in cooperation with the Village of Castleton-on-Hudson.



Bring Your Own Book Club

Monday, December 5, 6:30 p.m.

Bring a book you've read lately and discuss it with the group! For adults.



Pajama Storytime

Tuesday, December 6, 6:00 p.m.

Feel free to wear your pajamas or bring a stuffed animal to this evening storytime!



Family Movie Night: *The BFG* (PG)

Friday, December 9, 6:00 p.m.

Movie lovers of all ages are welcome at our family movie night! This month's movie is *The BFG*.



Saturday Storytime

Saturday, December 10, 10:30 a.m.

Join Miss Mia for story time and crafts! Suggested age range birth to age 6.



Holiday Cookie Swap

Saturday, December 10, 11:00 a.m.

BAKE: Bake four dozen of your favorite holiday cookies.

BRING: Bring your cookies in one large container. Please do not separate into portions ahead of time. Bring empty containers to hold your new cookie collection.

PRINT: Please bring a copy of your recipe to share at the cookie swap.

SWAP: Each baker will get to take home some of each cookie recipe — we will divide the cookies equally among the bakers. Perfect for holiday entertaining!



Legal Clinic

Tuesday, December 13, 5:30-7:00 p.m.

Need legal help? Get a free, private, and confidential consultation with an experienced attorney. Sponsored by The Legal Project. Appointment required; call 435-1770.



3-D Snowflakes

Wednesday, December 14, 4:00-7:00 p.m.

Come learn how to make a 3-D snowflake to bust your winter boredom!



Library Board Meeting

Monday, December 19, 7:00 p.m.

Monthly meeting of the CPL Board of Trustees. Members of the public are welcome to attend.



Afternoon Book Club

Afternoon Book Club: *This Is Your Brain on Music: The Science of a Human Obsession* by Daniel J. Levitin

Tuesday, December 20, 1:00 p.m.

Join us the third Tuesday of each month for a book discussion! Books available at the front desk.



Pajama Storytime

Tuesday, December 20, 6:00 p.m.

Feel free to wear your pajamas or bring a stuffed animal to this evening storytime!



Cool Science!

Cool Science: Bath Fizzies!

Wednesday, December 21, 4:00-6:00 p.m.

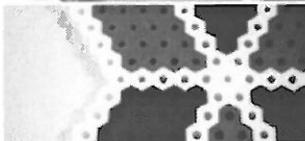
This month's exploration deals with the science behind fizz. Come to the library and make a bath fizzy to take home and create your very own scientific reaction at bath time!



Knock Hockey

Tuesday, December 27, 12:00-7:00 p.m.

It's break week! Bring a friend down to the library and play a game of knock hockey.



Perler Bead Crafts

Wednesday, December 28, 12:00-6:00 p.m.

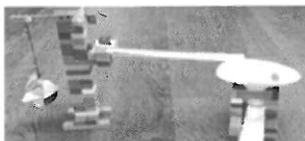
Come make something awesome out of perler beads!



TED Talk Discussion Series: Robots

Wednesday, December 28, 6:30 p.m.

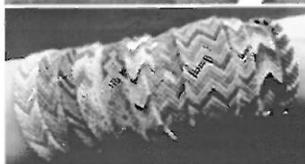
Join us for a viewing and discussion of two short TED Talks that share a common theme.



LEGO Chain Reactions

Thursday, December 29, 2:00-6:00 p.m.

Stop by the library to learn how to create simple machines with our new LEGO set!



Friendship Bracelets

Friday, December 30, 11:00 a.m. – 6:00 p.m.

Teens & tweens! Bring your friends and make your own unique friendship bracelet. Recommended for ages 9 and up (Younger kids are welcome; just bring a grown-up!).

Books on Your Device, From Your Library!

Did you know that CPL offers free and easy access to eBooks and digital audiobooks? Visit <http://digitalcollection.uhls.org> to find titles. All you need to sign up is your library card! Need help getting started? Our staff are always happy to assist you.



Castleton Public Library

85 S. Main Street, Castleton, NY 12033

Phone: 518-732-0879

www.castletonpubliclibrary.org

www.facebook.com/castletonpubliclibrary

Library Hours:

Monday-Wednesday – 12:00-8:00 p.m.

Thursday-Friday – 10:00 a.m. – 6:00 p.m.

Saturday – 10:00 a.m. – 4:00 p.m.

Sunday – Closed

Jim Lance

October 2016 Code Report

10-10-16

In violation:

- 38 N. Main St- sent notice to refrain from parking vehicles on S-Side sidewalk
- 116 S. Main St- there was a couch on the lawn
- 29 Benedict St- parking on lawn

Re-inspected:

- 66-68 S. Main St- no change
- 49 S. Main St- no change but Frank did email me to tell me he was going to mow it for the owner.
- 62 S. Main St- no change
- 14 Lynch Ave- no change
- 5 Benedict St- no progress on the fascia, sent a notice giving until 6-1-17 and that a ticket would be issued if it was not corrected by then.
- 73-75 1st St- tarp on roof still not replaced.

Other:

- noticed a structure being built at 2 Benedict St, but spoke to Gary and they do have a permit.
- still trying to determine if 38 Seaman Ave is vacant. Property still not maintained as of tonight.
- Emailed Frank again about 49 S. Main St
- Emailed Five Brother's about 55 1st St again.
- Attempted to contact Matthew Sherwood again.

10-12-16

Violations found after driving the village to inspect for garbage placed out for pick-up:

- 64 N. Main St- had boxes of rubbish placed out with can.
- 63 Campbell Ave- garbage was overflowing
- 30 Benedict St- rubbish placed out
- 31 Seaman Ave- rubbish placed out
- 8 Green Ave- boxes of rubbish placed out
- 31 Green Ave- mattress on porch, garbage overflowing

10-14-16

In violation:

- 38 Seaman Ave- determined it to be vacant, yellow tag on the electric meter (no power). Grass is high. Will treat this as a vacant property now.

- 77 S. Main St- pile of scrap wood piled in rear by 1st St.

Re-inspected:

- 73 S. Main St- still some fencing in rear driveway, not a huge issue. Filing case.

Other:

- 57 Scott Ave- did a basic vacant building/property inspection. No violations at time.

- 53 Scott Ave- performed same inspection, no violations at time.

- Frank responded via email saying he would be cutting the vacant lot at 49 S. Main St.

- Did a quick drive around Village, nothing new or serious.

10-17-16

In violation:

- 68 Seaman Ave- recyclables were already placed out for pick-up.

- 6 Morgan Terr- garb cans already placed out

- 116 S. Main St- there is now a new couch and chair on lawn. I taped a notice on the front door and sent another notice to the owner.

- There was a Black Oldsmobile in the Village Lot with no plates or registration. I put a notice on the car to have it removed by 10-21-16 or it would be ticketed and possibly towed.

Re-inspected:

- 41 Scott Ave- fence still in disrepair

- 64 1st St- no change but the vegetation doesn't look to be high grass or weeds. Looks to be kept this way on purpose, filing case.

- 55 1st St- still no change. Five Brother's need to be ticketed.

- 51 1st St- gave the owner an extension in the summer to have the pile of wood removed from the south side of his house. Pile still there, sending another notice.

- 12 S. Main St- rear in compliance

- 14 S. Main St- rear in compliance

Other:

- Put a new Vacant Building notice on 66-68 S. Main St.

10-19-16

- Drove Village to inspect garbage placed out for pick-up. There were a few minor violations, nothing worth citing.

10-25-16

In violation:

- 38 Seaman Ave- cited property for the numbering posted on the building (Local Law 104.7).

There is only an 8

- 73 1st St- the owner of 75 emailed me to let me know she owns the other side and that the tarp is owned by 73 which is a different owner. Sending new notice.

- 3 Morgan Terr- parked on wrong side of street

Re-inspected:

- The vehicle was removed from the Village Lot
- 38 S. Main St- closed case
- 40 S. Main St- closed case
- 92 Green Ave- large tire now in front of property

Other:

- Frank emailed myself and Gary to notify us that he closed on 66-68 S. Main St and now owns it. He is going to start work on the 2nd floor exterior porch ASAP. He also confirmed that it is vacant.

11-1-16

- 10 Seaman Ave- tenant in unit B contacted me over some issues she is having in her unit. Set up an inspection with her and cited multiple interior and exterior violations. Will add list in November's report.

- Performed multiple inspections and re-inspections which will be added in detail in November's report.

Other duties performed throughout month:

- Spent many hours in-between inspections typing notices, looking up owner/bank info, returning voicemails, returning emails, obtaining info, etc.

- I originally cited 8 Seaman instead of 38 Seaman in error. This has been corrected.

- Emailed Ben to try and get a form to use to bring people into court. Hopefully by Jan 1st we will be all set.

- The exterior citations for the homes on N. Main St are due for re-inspection on 11/10/16. Will speak to the Mayor to determine if we grant an extension until Spring or not.

Village of Castleton
Building Department
Monthly Report for October 2016

- 9-28-16 At Village Hall.
- 9-29-16 At Village Hall.
- Issued Building Permit #2016-51 – Todd – 32 South Main Street – roof.
 - Telephone Call with ZBA Chairperson.
 - Telephone Call with Mayor.
- 10-3-16 At Village Hall.
- At 89 Scott Avenue - Building Permit #2016-38 – Birch – plumbing inspection and test.
 - Attended Village Board Meeting.
- 10-4-16 At Village Hall.
- Issued Building Permit #2016-52 – Eastwood – 20 North Main Street – retaining wall.
- 10-5-16 At Village Hall.
- Telephone Call with owner of 20 North Main Street - Building Permit #2016-52 – construction questions from contractor.
- 10-6-16 At Village Hall.
- Telephone Call with Hudson Street resident regarding permit questions.
- 10-7-16 At Village Hall.
- At 89 Scott Avenue - Building Permit #2016-38 – Birch Builders – framing inspection.
- 10-11-16 At Village Hall.
- At 89 Scott Avenue - Building Permit #2016-38 – Birch Builders – insulation inspection.
 - Issued Building Permit #2016-53 – Kevin Civerilo – 42 Seaman Avenue – enclosed porch.
- 10-12-16 At Village Hall.
- Telephone Call with owner of 10 Haber Way regarding permit questions.
 - At 20 North Main Street - Building Permit #2016-52 – Eastwood – inspection questions.
- 10-14-16 Telephone Call with contractor regarding 88 South Main street – permit questions.
- Telephone Call with contractor regarding 90 Seaman Avenue - Building Permit #2015-48 – Haas – inspection questions.
- 10-17-16 At Village Hall.
- Issued Building Permit #2016-54 – Dirkin – 10 Haber Way – garage.
 - Telephone Call with landscape contractor regarding permit questions.
 - At 42 Seaman Avenue - Building Permit #2016-53 – Civerilo – footing inspection.
 - At 90 Seaman Avenue - Building Permit #2015-48 – Haas – final inspection – not ready – needs re-inspection.
 - Attended Zoning Board Meeting.

Village of Castleton
Building Department
Monthly Report for October 2016

- 10-18-16 At Village Hall.
- At 1 Walradt Blvd - Building Permit #2016-49 – Chadwick – final inspection – not ready.
 - At 90 Seaman Avenue - Building Permit #2015-48 – Haas – final inspection. Project completed. C.O. issued.
- 10-19-16 At Village Hall.
- Telephone Call with landscape contractor.
- 10-20-16 At Village Hall.
- Issued Building Permit #2016-55 – G. Camingo – 8 North Main Street – roof.
 - At 20 North Main Street - Building Permit #2016-52 – Eastwood – footing inspection.
- 10-24-16 Attended Building Official Conference and Code Training in Albany, New York.
- Telephone Call with Planning Board Chairwoman.
- 10-25-16 At Village Hall.
- At 58 North Main Street - Building Permit #2015-56 – Carner – solar application – project complete. Closed permit.
 - At 1 Ransom Avenue - Building Permit #2015-29 – Verizon – project complete. Closed permit.
- 10-26-16 At Village Hall.
- At 72 Scott Avenue - Building Permit #2016-22 – Bing – plumbing inspection.
- 10-27-16 At Village Hall.
- Issued Building Permit #2016-57 – Bennett Contracting – 28-30 South Main Street – fire renovation.
- 10-28-16 At Village Hall.
- 10-31-16 At Village Hall.

Village of Castleton
LDC Loan Detail

Dated: 11/4/2016

Borrower/Grantee	Business Name	Agreement Date	Total Amount	Grant Amount	Loan Amount	Monthly Payment	Date of Last Payment	Payment in Last 30 Days	Loan Balance	Status	Notes
Craig A. Hadley	Hadley's Pizza	9/22/2008	\$25,000.00	\$15,000.00	\$10,000.00	\$82.78	4/2/2010		\$9,485.62	Past Due	
Laura Lee Ross	Mill at Muitzeskill	4/14/2008	\$75,000.00	\$37,500.00	\$37,500.00	\$310.42	12/31/2009		\$38,244.40	Past Due	
Daniel R. Murtagh	Panini Cafe & Pizzeria	2/23/2009	\$75,494.91		\$75,494.91	\$620.84	8/09-7/10		\$75,494.91	Past Due	(1)
Daniel R. Murtagh	Panini Cafe & Pizzeria					\$445.19	8/10-1/22	No payments			
Jan-Kas Inn, Inc.	Village Inn	12/17/2007	\$35,000.00	\$10,000.00	\$25,000.00	\$206.95	8/21/2016		\$7,493.06	Current	
Sue Goid Miller	Brookview Station Winery	11/26/2007	\$8,645.00	\$8,645.00							
William & Cynthia Burton	The Brown Bagger	9/23/2008	\$5,500.00	\$5,500.00							
Gary & Maura Miller	Uncle Sal's Take N'Bake Pizza	10/31/2008	\$25,000.00		\$25,000.00	\$206.95	No payments		\$25,000.00	Past Due	(2)
James & Laurie Mahar	Mahars II	9/13/2008	\$50,329.95		\$50,329.95	\$413.89	1/25/2012		\$43,288.78	Past Due	
Totals			\$299,969.86	\$76,645.00	\$223,324.86			\$0.00	\$199,006.77		

(1) Payment was adjusted after 1 year, due to \$25000 converting to grant after 1 year.

(2) Gary & Maura Miller filed Chapter 7 bankruptcy, if its determined they do have enough asset they may be converted to Chapter 13 in which case we may be able to recoup some money per Phillip Danaher, Esq in correspondence dated 10/30/14

To: Mayor Schmidt, Village Board
From: Norman Wiley
RE: October Safety Coordinator/MS-4 Report
Date: November 7, 2016

I will be hosting the Rensselaer County MS-4 meeting on November 15th meeting at the Village office on at 10:00 AM

I will be contacting Leonard Bacon the Maple Hill Earth Science Teacher to set up an educational outreach for the students as part of the MS-4 goals for 2016. He would like to do in in December for his AP students.

I plan on completing a Self-Audit for the Highway Garage & Sewer Plant, as required for the MS-4 Report. A Sample Self-Audit was provided by Linda Von Der Heide Rensselaer County MS-4 Committee.

I will work with Rich to see about restenciling the catch basins to educated residents that they flow to the river.

I attended a four hour Flagging training program in Syracuse on Nov 3, put on by PERMA, and will use the information I gained to conduct a training session for DPW/Water crews on Traffic Control/Flagging Safety.

7 Nov 2016

Joanne

The planning board has
no new business to report.

Thank you

Barb Melano

423-4616

November 14, 2016 – Clerk-Treasurer’s Report

Receivables as of 10/31/16

Property Tax: \$ 26,842.06
Capital Water: \$ 3,975.00
Refuse: \$ 14,986.69
Sewer-Residential: \$ 24,191.49
Sewer-Commercial: \$ 0.00
In Village Residential Water: \$ 7,675.12
Out of Village Residential Water: \$ 5,644.16
In Village Commercial Water: \$ 0.00
Out of Village Commercial Water: \$ 437.13
Out of Village Water Judgements: \$ 32,676.34

I have completed my portion of the revolving LOC for the Fire Truck. I am waiting for the remainder of the Fire Department’s sections and for the Board to pass a resolution before submitting the paperwork. I have spoken with Key Bank to get preliminary figures on a lease with them for the truck as a second option.

I have reviewed the NYMIR insurance renewal packet and confirmed with department heads that properties and vehicles are all listed.

I have paid the interest due on the Water Bond.

I will be attending a GFOA budgeting class on November 15th in Saratoga.

Upon Board approval, we will be sending the relevy report to the County by the end of this month.

Respectfully Submitted,
Joanne DeVito
11/4/16